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COLLEGE

Find Your Pathway To Success

2001
Spring Course
Schedule

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COLLEGE CLOSINGS

Emergency College Closings

Avila College provides local radio and TV stations with up-to-date information about emergency college closings. They are your best source of information during inclement weather.

Office Closings

All Avila offices will be closed on:

Nov. 23 - 24 .....Thanksgiving Holiday
Dec. 26 – 29 .....Holiday Break
January 1 .....New Year's Day
January 15 .....Martin Luther King Day
April 13 .....Good Friday
May 18 ..Faculty / Staff Annual Meeting
May 28 .....Memorial Day
July 4 .....Independence Day

Attention Graduation Applicants:

If your core curriculum requires Level III courses, and you have not taken the Level IV class, you must take the Level IV course IS 498, Senior Experience, which is offered on February 24, 2001. The class meets from 8:30 A.M. to 5 P.M.

ACADEMIC CALENDAR

2000

Nov. 13	*M*	Registration for Spring 2001 begins
Nov. 17	*F*	Registration for new students begins
Dec. 15	*F*	End of Fall Semester
Dec. 23 - Jan. 1		Holiday Break – offices closed

2001

Jan. 1	*M*	Last day to receive registration deposit refund
Jan. 2	*Tu*	MBA Winter Trimester begins - ending Mar 16th
Jan. 15	*M*	Martin Luther King Day - offices closed
Jan. 16	*Tu*	Day and Evening classes begin
Jan. 16	*Tu*	Graduate Certification classes for Education begin
Jan. 19	*F*	Weekend Intensive classes begin
Jan. 20	*Sa*	Saturday classes begin
Jan. 26	*F*	Last day to change incomplete (I) from Fall 2000
Feb. 2	*F*	Last day to submit verification of "Conference Regarding Grade" form to appeal a grade from Fall 2000
Feb. 5	*M*	Last day to file a formal request in the Academic Dean's Office for a hearing to appeal a grade from Fall 2000
Feb. 12	*M*	"Intent to Apply for Credit for Prior Learning" due in Academic Dean's Office
Feb. 23	*F*	Last day for filing application for degree in Summer 2001, for those not participating in the ceremony in May 2001 (due in Registrar's Office)
Feb. 24	*Sa*	IS 498 (Level IV) Sr. Experience 8:30 a.m.-5:00 p.m. Whitfield
Mar. 12-18	*M-Su*	Spring Break
Mar. 19	*M*	Credit for Prior Learning Portfolio is due in the Academic Dean's Office
Mar. 26	*M*	MBA Spring Trimester begins – ending June 8th
Mar. 30	*F*	Last day to drop or change to audit semester long Day and Evening courses
Apr. 12-15	*Th-Su*	Easter Break – no classes
Apr. 13	*F*	College and all offices closed
Apr. 21	*Sa*	New student registration day
Apr. 21	*Sa*	Honors Banquet
Apr. 27	*F*	Last date for filing application for degree in December 2001 (due in Registrar's Office)

ACADEMIC CALENDAR

May 7-10	*M-Th*	Final Exam Week
May 9	*W*	Graduation Practice 4:00 p.m.
May 11	*F*	End of Spring Semester
May 12	*Sa*	Recognition Ceremony 10 a.m., Goppert Theater
May 12	*Sa*	Graduation Mass, 3:00 p.m., Goppert Theater
May 12	*Sa*	Commencement, 5:00 p.m., Mabee Fieldhouse
May 28	*M*	Memorial Day observed, college closed
June 22	*F*	Last day to change "I" grade for Spring 2001 Semester

SPRING 2001 FINAL EXAM SCHEDULE
(May 7 – 10, 2001)

If your class meets:	*Then your final will be:*		
8-8:50 a.m.	MWF	M	May 7	8-9:50 a.m.
9-9:50 a.m.	MWF	W	May 9	8-9:50 a.m.
10-10:50 a.m.	MWF	M	May 7	10-11:50 a.m.
11-11:50 a.m.	MWF	W	May 9	10-11:50 a.m.
12:30-1:20 p.m.	MWF	M	May 7	1-2:50 p.m.
9-10:15 a.m.	MW	W	May 9	8-9:50 a.m.
10:30-11:45 a.m.	MW	M	May 7	10-11:50 a.m.
12:30-1:45 p.m.	MW	M	May 7	1-2:50 p.m.
2-3:15 p.m.	MW	W	May 9	1-2:50 p.m.
3-4:45 p.m.	MW	M	May 7	3-4:50 p.m.
10 - 12:40 p.m.	F	W	May 9	10-11:50 a.m.
8-9:15 a.m.	TR	T	May 8	8-9:50 a.m.
9:30-10:45 a.m.	TR	T	May 8	10-11:50 a.m.
11-12:15 p.m.	TR	R	May 10	10-11:50 a.m.
1-2:15 p.m.	TR	T	May 8	1-2:50 p.m.
2:30-3:45 p.m.	TR	R	May 10	1-2:50 p.m.
4-5:15 p.m.	TR	R	May 10	3-4:50 p.m.
4-5:40/6:30 p.m.	T	T	May 8	3-4:50 p.m.
4-5:40 p.m.	W	W	May 9	3-4:50 p.m.
7-9:30 p.m.	T	T	May 8	7-8:50 p.m.
6-8:40 p.m.	M	M	May 7	6-7:50 p.m.
6-8:40 p.m.	T	T	May 8	6-7:50 p.m.
6-8:40 p.m.	W	W	May 9	6-7:50 p.m.
6-8:40 p.m.	R	R	May 10	6-7:50 p.m.

PROGRAM OFFERINGS

By Department & Degrees

Business Department

Undergraduate Degree Programs

- Accounting (B.S.)
- Business Administration (B.S.B.A)
- Finance (B.S.B.A.)
- General Management (B.S.B.A.)
- Information Science (B.S.B.A.)
- International Business (B.S.B.A.)
- Paralegal (B.S.)
- Marketing (B.S.B.A.)

Certificate Program

Paralegal

Graduate Degree Programs

Master of Business Administration (MBA) - concentration in:

- Accounting
- Finance
- General Management
- Health Care Administration
- International Business
- Management Information Systems
- Marketing

Education and Psychology Department

Undergraduate Degree Programs

- Elementary Education (B.S.)
- Middle School Education (B.S.)
- Psychology (B.A.)
- Special Education (B.S.)

Programs for Teacher Education approved by the State of Missouri:

- Art Education K - 12
- Business Education 9 - 12
- Elementary 1 - 6
- English Education 9 - 12
- Mathematics Education 9 - 12
- Middle School 5 - 9
  - *Concentrations in:*
    - Language Arts
    - Mathematics
    - Social Studies
    - Science
    - Social Studies (History) Education 9 - 12
    - Speech/Theater Education 9 - 12
    - Special Education K - 12
    - Cross Categorical
    - Unified Music (Vocal/Choral) K - 12
    - Unified Science 9 - 12
      - *Concentration in:*
        - Biology
        - Chemistry

Graduate Degree Programs

- Counseling Psychology (M.S.)
- Education (M.A.) – degree completion program

Humanities Department

Undergraduate Degree Programs

- Art (B.A.)
- Communication (B.A.)
- English (B.A.)
- General Studies-Humanities (B.A.)
- Music (B.A.)
- Theater (B.A.)
- Theater (B.F.A.)
- Theology (B.A.)

Natural and Allied Health Sciences/ Mathematics Department

Undergraduate Degree Programs

- Biology (B.S.)
- Chemistry (B.S.)
- Computer Science/Mathematics (B.S.)
- Mathematics (B.A.)
- Medical Technology (B.S.)
- Natural Science (B.A.)
- Premedicine (B.S.)
- Radiologic Technology (B.S.)

Nursing Department

Undergraduate Degree Program

- Nursing (B.S.N.)

Social Science Department

Undergraduate Degree Programs

- General Studies - Social & Behavioral Sciences (B.A.)
- History (B.A.)
- Political Science (B.A.)
- Social Work (B.S.W.)
- Sociology (B.A.)

Accreditation

Avila College is accredited by the Commission on Institutions of Higher Education of the North Central Association of Colleges and Schools, 30 North LaSalle St., Suite 2400, Chicago, Illinois 60602-2504, (800) 621-7440 Fax: (312) 263-7462, Internet: info@ncacihe.org

Avila is also accredited by the Joint Review Committee on Education in Radiologic Technology, National Accrediting Agency for Clinical Laboratory Sciences, the Council on Social Work Education, the Missouri State Board of Nursing, the Missouri State Department of Elementary and Secondary Education, the National League for Nursing Accrediting Commission, and the Masters in Psychology Accreditation Counsel. Avila College has professional approval of the Paralegal Program by the American Bar Association.

Nondiscrimination Policy

Avila College does not discriminate on the basis of sex, race, age, religion, color, disability, sexual orientation or national origin in administration of its educational and admission policies, scholarship and loan programs, athletic and other school administrated programs. Inquiries may be addressed to Director of Affirmative Action, Avila College, (816) 501-3700.

ADVISING SCHEDULES

Advising must be completed before registering for classes.

For Current Students:

Oct. 23 – Nov. 21, 2000	All Advisors
Jan. 8 – Jan 22, 2001	All Advisors

For New Students:

Oct. 23 – Nov. 21, 2000	All Advisors
Nov. 27 – Dec. 8, 2000	All Advisors
Special Jan., 2001 T.B.D.	Admits Only Arranged
Jan. 8 – Jan. 22, 2001	All Advisors

ATTENTION GRADUATION APPLICANTS:

Attention Graduation Applicants:

If your core curriculum requires Level III courses, and you have not taken the Level IV class, you must take the Level IV course IS 498, Senior Experience, which is offered on February 24, 2001. The class meets from 8:30 A.M. to 5 P.M.

REGISTRATION DATES

— IN PERSON 10:00 A.M. to 5 P.M. —

CURRENT STUDENTS ONLY (FALL 2000)

Nov. 13	M	Seniors and Certification Students only
Nov. 14	Tu	Seniors, Juniors, Certification Students only
Nov. 15	W	Seniors, Juniors, Sophomores, Certification Students only
Nov. 16	Th	Seniors, Juniors, Sophomores, Freshmen, Certification Students only

Normal Registration hours are 10 A.M. to 5 P.M.

Nov. 17 – Jan 5		**All Students**
Jan. 8–11	M-Th	Open Registration **10 - to 6:15 P.M.**
Jan. 12	F	Open Registration **10 - to 5:00 P.M.**
Jan 16–18	T-Th	Late Registration **10 - to 6:15 P.M.**
Jan. 19	F	Late Registration **10 - to 5:00 P.M.**
Jan. 22	M	Last day of Late Registration **10 - to 6:15 P.M.**

GRADUATE STUDENTS may register on any of the dates and times of registration. Contact your graduate advisor or the department for further details.

TELEPHONE REGISTRATION

HOURS:
10:00 A.M. TO 5 P.M.
Call (816) 501-2410

Monday, Nov. 20
to
Friday, January 5, 2001

ADMISSION INFORMATION

Admission

New and Former Avila Students

Undergraduate students who are new to Avila College or former Avila students who have not been enrolled for the last two consecutive semesters must apply for admission/readmission through the Admissions Office. There is no application fee for undergraduate admissions. Contact the Avila Admissions Office directly at (816) 501-2400, or 1-800-GO-AVILA for information. Students must be admitted to Avila College before their application for financial aid can be evaluated. Apply early for admission and financial aid to expedite financial aid evaluation and award time. Once students are admitted or readmitted, they follow the same registration procedure as continuing students, see page 12. See the Instructions and Application for Undergraduate Admission on the last two pages of this course schedule.

International Students

International Students must complete the following admission steps:

1. Submit an application for admission.
2. Submit a notarized English translation for each transcript, if transcript is not issued in English.
3. Submit a Supplemental Information Sheet if transferring from any U.S. college or high school.
4. Demonstrate proficiency in the English language through previous college course work or standardized testing such as the T.O.E.F.L. or Michigan examination.
5. Verify financial support.
6. Provide fees for health insurance or proof of coverage.

An I-20 student visa form will be issued only after satisfactory completion of the above and payment of a $100 tuition deposit.

Graduate Admission

Master of Business Administration

1. Contact the MBA office at (816) 501-3601, for application and admission materials and details.
2. To be admitted to the MBA program, you must have a baccalaureate degree from an accredited institution.
3. You must have at least 1,000 points based on this formula: 200 X your grade point average on your last 60/90 semester/quarter hours (on a 4.0 scale), plus the GMAT score.
4. If you are a student from a country other than the United States, you should also have a minimum score of 550 on the T.O.E.F.L. exam.
5. If you do not meet these requirements, you may petition for admission. Typically, if you have a 3.0 or better in your last 60 hours or overall GPA, you may begin studies without a GMAT score, and submit it in your first semester of study.
6. You must submit an official transcript(s) showing the highest degree earned.

Master of Arts in Education — Completion Program

Contact the Avila Advantage at (816) 501-3737, or the Education Department at (816) 501-3661 for application and admission materials and details.

Admission Requirements for the Master's Completion Program:

The applicant seeking admission to this program: Any student completing the graduate verification program at Avila College by taking a minimum of 15 hours of 500 level courses (not including student teaching/internship) is automatically eligible for the master's completion program. They must simply complete all parts of the written application.

OR

1. Complete all parts of the written application.
2. Submit an official transcript of graduate work from other institutions for consideration for transfer credit.
3. Have a minimum grade point average of 3.0 on a 4.0 scale of graduate coursework.

Master of Science in Counseling Psychology

1. Contact the Office of Admissions at (816) 501-2400, for application and admission materials and details.
2. To be admitted to the Avila College Master of Science in Counseling Psychology program, you must have a baccalaureate degree from an accredited institution, which includes four specific undergraduate courses: General Psychology, Personality Theory, Social Psychology, and Abnormal Psychology.
3. You need to submit official transcript(s) showing the highest degree earned.
4. You need to have a grade point average of 3.0 on a 4.0 scale for the last 60 hours of undergraduate work.
5. You need to submit your scores on the general portion of the GRE.
6. You need to submit a graduate application form and two letters of recommendation.

FACULTY ADVISORS

Once admitted, you must make an appointment to meet with your faculty advisor to select courses. ***To call an advisor directly, dial (816) 501-(plus advisor's number).*** *For additional advisor information, call (816) 501-2410.*

Undergraduate Advisors

Accounting

Advising appointments for all freshmen and transfer students who have declared an Accounting major and for continuing students who have not officially declared a major are with Doris Frede (3725).

Only third (and later) semester students who have declared one of the Business majors below meet with advisors as indicated for the major:

A-G	Doris Frede (3725)
H-Z	Bonnie Givens (3795)

Anthropology (minor only)	Dona Neuman (3648)
Art	Susan Lawlor (3762)

Biology Steve Daggett (3654)

Business
Advising appointments for all freshmen and transfer students who have declared a major in one of the Business majors below and for continuing students who have not officially declared a major are with Doris Frede (3725).

Business Administration
A-M Brian Buckler (3723)
N-Z Robert Gay (3724)

Finance Robert Gay (3724)

Gen. Mgmt. Richard Woodall (3720)

Information Science Pat Kopp (3791)

Int'l Business John Shoenhair (3656)

Marketing Brian Buckler (3723)

Minor (Business) Doris Frede (3725)

Chemistry Linda Cleveland (3790)

Communication
A-C Dotty Hamilton (3646)
D-J Kasey Riley (3680)
K-R Ben Meade (3746)
S-Z Steve Iliff (3763)

Computer Science/Mathematics
A-L Don Faurot (3788)
M-Z Judy Munshower (3685)

Computer Science Pat Kopp (3791)
(minor only)

Education

Elementary
A-L Laura Sloan (3661)
M-Z Karen Garber-Miller (3667)

Special Education: MH, BD, LD & Cross Categorical
A-Z Fred Geer (3669)

Middle School
A-H Reulan Levin (2431)
I-Z Sue McCalley (2433)

Secondary (minors)
A-H Reulan Levin (2431)
I-Z Sue McCalley (2433)

English
A-Z Mary Benson (3633)

General Studies
Humanities Carol Coburn (3689)
Social/Behavioral Science
David Wissmann (3643)

Gerontology (minor only)
Dona Neuman (3648)

History
A-L Sherry Schirmer (3645)
M-Z Jeffrey Myers (3649)

Mathematics
A-L Don Faurot (3788)
M-Z Judy Munshower (3685)

Medical Technology
Elaine Hostetler (3786)

Music Amity Bryson (3651)

Natural Science Eric Anderson (3622)

Clinical Lab Science
Elaine Hostetler (3786)

Unified Science Biology/Chemistry
Eric Anderson (3622)

Nursing

1st Year Pre-Nursing
Projected Clinical Year 2002
Avila Freshmen 2000
A-G Linda Cleveland (3790)
H-Z Mark Seelbinder (3794)
Other Students for Clinical Year 2001
A-Z Lonna Boen (3688)

2nd Year Pre-Nursing
Projected Clinical Year 2001
Avila Freshmen 1999
A-G Linda Cleveland (3790)
H-Z Mark Seelbinder (3794)

Other Students Clinical Year 2001
A-Z Lonna Boen (3688)

3rd Year Nursing with Clinical Placement
A-K Janet Ahlstrom (3682)
L-Z Michele Hinds (3687)

4th Year Nursing with Clinical Placement
A-Ri Lonna Boen (3688)
Ro-Z Brenda Patzel (3638)

Newly Accepted Nursing Students
Susan Fetsch (3672)

Paralegal Studies
Advising appointments for all freshmen and transfer students who have declared a Paralegal major and for continuing students who have not officially declared a major are with Doris Frede (3725).

Only third (and later) semester students who have declared a Paralegal major or certificate meet with the advisor below:
Paralegal Judy Gibbs (3644)
Paralegal Certificate Judy Gibbs (3644)

Philosophy S. Ruth Stuckel (2407)
(minor only)

Political Science John Theis (3642)

Prelaw John Theis (3642)

Premedicine Larry Sullivan (3655)

Psychology
A-Z Marie Hunt (2447)

Radiologic Technology
B.S. Program & RT degree completion
A-P Carole Hillestad (3624)
Q-Z Stephanie Whisler (3787)

Social Work
A-K Kim Anderson (3793)
L-Z Roena Haynie (3647)

Sociology Dona Neuman (3648)

Theater
B.F.A. Acting/Producing/Directing
Charlene Gould (2411)
B.F.A. Technical Theater
Lori Bush Whitsitt (3691)
B.A. Theater Lori Bush Whitsitt (3691)

Theology Mary Hynes (3684)

Undeclared Majors

A-F	Sr. Ruth Stuckel (2407)
G-N	Don Faurot (3788)
O-Z	David Wissmann (3643)

Women's Studies Charlene Gould (2411)
(minor only)

GRADUATE ADVISORS

Graduate Education Certification
A-Z Deana Angotti (2446)

Master of Business Administration

New Students	Don Miller (3601)
Current Students	Wendy Acker (3798)

Master of Arts in Education
A-Z Deana Angotti (2446)

Master of Science in Counseling Psychology

A-L *Through Jan. 8*	Stephen Sirridge (3662)
A-L *After Jan. 8*	Cathy Bogart (3792)
M-Z	Frank Yeatman (3664)

SPRING 2001 FINANCIAL INFORMATION

Financial Aid

Requirements: Free Application for Federal Student Aid (FAFSA), Avila Financial Aid Data Sheet, and if selected for verification, 1999 tax return(s), and verification form. Early application is advantageous. All aid applicants must be accepted for admission to the College before an award is made.

All students are encouraged to apply for all types of financial assistance. Special circumstances may be explained in writing and will be considered on an individual basis. Awards available: Federal Pell Grant; Federal SEOG; Federal Work-Study Program; Federal Perkins Loan; Federal Stafford Loan and Federal Unsubsidized Stafford Loan; Charles Gallagher (formerly Missouri Student) Grant; Missouri "Bright Flight" Scholarship; President's Scholarship; St. Teresa of Avila Award; Athletic and Performance Grants (offered in Theater and Music); Art, Biology, Communication and Premed Focus Grants; Dependents of Alumni Grants; Family Grants; Avila Need-Based Grants; Avila Work Program.

Tuition & Fees

Tuition and fees are the same for audited and credit courses. Previous semester charges must be paid in full before registering for the next semester.

Avila accepts: Discover, MasterCard, VISA

Full-Time	*(12 - 18 hours)*
Tuition	$6,250.00
Student Ctr. & Activity Fee	$75.00
Technology Fee	$35.00
Tuition per credit hr. over 18 hrs. (or 19 hrs. if 19th hr. is choir)	$275.00

Part-Time & Audit	*(1 - 11 hours)*
Tuition per credit hour	$275.00
Student Center & Activity Fee per credit hour	$2.00
Technology Fee per credit hour	$3.00

Graduate Credit

Tuition for graduate classes - per credit hour	$325.00
Student Center & Activity Fee per credit hour	$2.00
Technology Fee per credit hour	$3.00
Graduate Education Certification Courses (500 Level) Per Credit Hour	$295.00

Dual Enrollee Student
(high school junior or senior)
50% of current tuition per credit hour

Students 55 Years & Older
(verification of your age is required)

Full-Time Tuition (12-18 hrs.)	$3,125.00
Full-Time Student Center & Activity Fee	$37.50
Full-Time Technology Fee	$35.00
Part-Time Tuition per credit hr.	$137.50
Part-Time Student Center & Activity Fee per credit hour	$1.00
Part-Time Technology Fee per credit hour	$3.00
Graduate Tuition per credit hr.	$162.50

Non-Credit Registration

Undergraduate classes only per credit hour	$137.50
Students 55 years and older *(verification of age is required)*	$68.75

non-credit graduate courses not available

Nontraditional Credit

College Level Examination Program (CLEP) per credit hr.	$20.00
Departmental Examination	30% of current tuition per credit hour
Credit for Prior Learning	30% of current tuition per credit hour

Other Expenses Per Semester
The following fees apply to full- and part-time students:

Change of Program	$15.00
Deferred Payment Plan	$35.00
Late Degree Application Filing Fee beginning March 1, 2001 for Summer 2001 candidates	$10.00
Graduation Fee	$85.00
Insurance for 12 months (optional)	

*(**NOTE:** All international students are required to verify health insurance coverage.)*

Lab Fee	(refer to courses)
Late Payment Penalty	$15.00
Late Registration Fee	$25.00

Does not include registering for weekend intensive or Saturday courses.

Returned Check Fee	$20.00

Returned check payment must be made in cash, money order, certified check or similar item plus the fee.

Reinstatement Fee	$25.00

Room & Board

Double	$2,500.00
Private (if available)	$2,975.00

Special Course Fee - refer to courses

Transcripts	$2.00
Transcript Evaluation Fee First	Free
Transcript Re-evaluation	$5.00
Each Subsequent Re-evaluation	$10.00

Music Fees & Private Lessons
Private lessons, which may be taken for credit or not, are available in voice and piano. Check with Humanities Dept., (816) 501-3689, for course number and

lesson time before registration.

Full- or Part-Time Avila Student

Noncredit (30 min. weekly)	$225.00
Noncredit (45 min. weekly)	$350.00
Noncredit (60 min. weekly)	$425.00
Credit (45 min. weekly)	$175.00
Credit (60 min. weekly)	$200.00

Non-Avila Student

30 min. weekly	$225.00
45 min. weekly	$350.00
60 min. weekly	$425.00

Payment Plans

Select your method of payment.

Payment in Full

Avila College accepts MasterCard, Visa, Discover credit cards, cash, personal checks and money orders.

Deferred Payment Plan

1. For details about the Deferred Payment Plan, contact the Business Office in Blasco Hall at (816) 501-3700.

2. To be eligible, all tuition, fees, etc. from previous semesters must be paid in full.

3. There is a $35 plan fee per semester.

4. Forms are mailed with tuition statement.

5. If you wish to participate, please sign and return the Deferred Payment Plan Agreement form to the Business Office in Blasco Hall. If for some reason you do not return the form, by making the first payment of the Deferred Payment Plan, you are indicating that you accept all of the conditions of the plan.

6. A late payment penalty of $15 will be charged for each payment not paid on or before the due date.

7. If you register prior to December 18, 2000, make sure at least 25 percent of your tuition and fees is received in the Avila College Business Office in Blasco Hall no later than January 2, 2001.

8. If you register beginning December 18, 2000, or later, you will be required to pay at least 25 percent of your tuition and fees at the time of registration. Financial Aid papers, if applicable, must be signed in the Business Office during the first week of classes. The balance is payable in three equal installments due: February 15, March 15 and April 16, 2001.

9. Failure to remit payment due in the Business Office will result in cancellation of your registration. You may be reinstated by paying a reinstatement fee and completing the proper form available in the Registrar's Office. However, your original classes cannot be guaranteed.

Tuition Adjustments

The first day of spring term day and evening classes is January 16, 2001. If adding, dropping or withdrawing, the student must complete a Change of Program Form available in the Registrar's Office and must process and return the form to the Registrar's Office for the transaction to be complete. The date the form is returned to the Registrar is the date of the transaction. The time periods for the adjustments commence with the first day of classes according to the academic calendar and not the beginning date of the individual courses. Laboratory fees are not refundable.

Tuition adjustments for full-time students who make a complete withdrawal from school and part-time students changing the number of credits they are taking will have an adjustment made using the following schedule:

- 1 through 7 calendar days withdrawal fee applies 100%
- 8 through 14 calendar days 75%
- 15 through 21 calendar days 50%
- 22 through 28 calendar days 25%

After the 28th day, there will be no reduction of the original charges and they are due and payable.

Change in Status from Full-to Part-Time

Prior to the start of classes and the first seven calendar days of the semester, tuition will be reassessed at the part-time rate. After seven calendar days, there will be no tuition reduction, and the original charges will be due and payable. The Change of Program Form must be processed and returned to the Registrar's Office during this seven-day period.

Cancellation of Registration

Prior to the start of classes and the first seven calendar days of the semester, a cancellation of registration will result in the cancellation of all tuition and fees. A fee ($100 for full-time; $25 for part-time) will be charged. Cancellation of registration is a complete withdrawal from the college and no records will be kept. To cancel registration, a Change of Program Form available in the Registrar's Office must be processed and returned to the Registrar's Office during the first seven days of classes.

Refund Policy

Complete Withdrawal from School

Students who withdraw completely from all classes prior to the completion of 60 percent of the academic term are required to return to the federal government the unused portion of any federal financial aid the student has received. If the student withdraws after completion of 60 percent of the academic term, the student is not required to return the unused portion of federal funds.

The federal "Return of Title IV Funds" dictates the amount of Federal Title IV aid that must be returned to the federal government. These federal funds include, for example, Pell Grant, SEOG, federal loans (Unsubsidized or subsidized Stafford, Perkins or PLUS). The percentage of Title IV aid to be returned is equal to the number of days remaining in the term divided by the number of calendar days in the term. Worksheets used to determine the amount of the return of Title IV aid are available, upon request, in the Financial Aid Office. *If funds were released to a student because of a credit balance on the student's account, then the student may be required to repay some of the federal grants or loans released to the student.*

Financial Aid Adjustment

If any tuition reduction results in an overpayment, the appropriate refund will be

made following the Avila refund policies. Where federal financial aid or federally guaranteed monies are involved, the federal regulations relating to the return of title IV funds will be used. If any tuition reduction results in the student still owing Avila, it will be due and payable.

Credit Balance Returns
Credit balances are available from the Business Office on the following schedule.

Students not receiving federal assistance may request a refund at any time after the second day of classes.

Students receiving any federal assistance (Pell, SEOG, Subsidized and/or Unsubsidized Stafford Loans) will automatically receive a credit balance return on the schedule outlined below UNLESS the student has submitted a written request for Avila College to maintain a credit balance on his/her account. Credit balances resulting from these federal monies must be issued to the student by the 14th day following the beginning of class or the receipt of funds by the College (whichever occurs last). Federal Perkins Loan papers must be signed in order to be included in any credit balance returns. Refunds for Perkins Loan proceeds will be available on the 14th day following the beginning of class or the completion of the Promissory Note by the student (whichever occurs last).

In instances where credit balances are created by funds paid from outside sources (such as business, government and banks), the money must first be received by the College in order to issue a disbursement check to the student. An authorization to bill an outside source does not create a credit balance.

Federal Stafford Loan, Federal Unsubsidized Stafford Loan and/or Perkins Loan recipients:

a. Remember: Loans of any type must be repaid whether or not you graduate or are satisfied with the education you receive. Borrow wisely!
b. For first-year, first-time undergraduate borrowers, loan proceeds will not be disbursed until 30 days have expired from the first day of classes. At that time, after class attendance and academic progress have been verified, loan checks may be endorsed by the student or wire transfers received by the College. Any refunds resulting from this occurrence will be issued on the 14th day after funds are received by the College.
c. For all other borrowers: Avila College regulations will not permit credit balances generated by these loans to be returned until classes have begun and attendance has been verified. When the loan check is endorsed or a wire transfer received before classes begin, the refund of a credit balance will be available on the 14th day following the beginning of classes. If the loan check is endorsed or a wire transfer received after the beginning of classes, the refund of a credit balance will be available on the 14th day following the receipt of the loan proceeds.

Residence Hall Refund
See the Avila College catalog for a description of the Residence Hall Refund Policy.

Appeal Policy
Students who feel their individual circumstances warrant an exception from the above-stated refund policy may appeal in writing. The appeal should include a statement of the exception being requested, an explanation as to why an exception should be granted, and appropriate materials to support the request for the exception. The appeal and supporting materials should be sent to Dr. Esther Ray Mills, Associate Vice-President for Academic Affairs, Avila College, 11901 Wornall Road, Kansas City, MO 64145.

Once all appeal materials are complete in the Dean's Office, a decision will be made within 14 calendar days.

Crediting Financial Aid Awards to Student Accounts

1. Financial Aid, including loans, must be fully processed and loan checks, or disbursing dates thereof, must be on record in the Business Office at registration time to be considered as reducing the balance due. If this is not the case, you will be responsible on the due date for the payment that is due.
2. Where loans are involved, the proceeds must be applied to any balance due. Students may call the Business Office at (816) 501-3700, to verify if their proceeds have arrived. However, a billing statement will be sent within 30 days of the loan proceeds receipt date. Credit balances on accounts will be returned as noted earlier in the section called "Credit Balance Return."
3. Registration charges are audited by Business Office personnel. Students are responsible for any balance owed due to an assessing error.
4. Federal Perkins Loan recipients must go to the Business Office and sign the loan papers before the loan will appear on their statement. The loan proceeds will be used in the calculation of the deferred payment agreement for January 2001. Loan papers not signed before the February 15, 2001 deferred payment date will increase the amount owed on the February, March, and April 2001 payments until the loan papers are signed and this could incur late payment charges.

REGISTRATION INFORMATION

Steps for Registration

1. If you are planning to enroll in a writing or a specific mathematics course, you must either have official ACT scores (dated Jan. 1, 1995 or later) on file or you must take placement exams at Avila College.

English Placement Exam

a. If you are entering Avila College without ACT scores and you want to enroll in English 111 or 112, you must take the English placement exam before you may register.
b. There is no charge for the exam.
c. Call the Registrar's Office at (816) 501-2410 to make arrangements to take the exam.
d. In order to enroll, you must present a form signed by your advisor indicating the course in which you should enroll.

Math Placement Exam

a. If you have taken the ACT since January 1995 and have an ACT math score of 20 or higher, you will be placed in MA 115, 120 or 210 by your advisor. Any student has the option of taking the current math placement exam.
b. If you are planning to enroll in MA 115 or 120 and have not taken the ACT since January 1995, you must take the math placement exam at Avila before you may register.
c. If you have previously passed Math 120 or its equivalent, you do not need to take the math placement exam.
d. There is no charge for the exam.
e. Call the Registrar's Office at (816) 501-2410 to make arrangements to take the exam.
f. In order to enroll, you must present a form signed by your advisor indicating the course in which you should enroll.

2. Register in person in the Registrar's Office or use telephone registration. **See page 7 for registration dates and times.**

Methods of Registration

Being advised does not mean you are registered in any courses. Be sure all tuition, fees or other charges from previous semesters have been paid in full. You must register with the Registrar's Office in Blasco Hall by using one of the following options:

In-Person Registration

1. Present your advising form to the Registrar's Office in Blasco Hall and request to be registered.

2. During the first four days of registration, current students may register according to classification:

First Day	Seniors and Certification Students
Second Day	Seniors, Juniors and Certification Students
Third Day	Seniors, Juniors, Sophomores and Certification Students
Fourth Day	Seniors, Juniors, Sophomores, Freshmen and Certification Students

Graduate students may register on any registration dates/times.

Students are classified by the number of credit hours completed as of the first day of registration (the number of credit hours will not include the hours currently in progress).

Seniors	(96 or more hours completed)
Juniors	(64-95 hours completed)
Sophomores	(32-63 hours completed)
Freshmen	(0-31 hours completed)

Certification students are those who have been officially accepted in either the Teacher Certification or Paralegal Certification programs. Lists of students by date of registration will be posted outside the Registrar's Office at least three weeks prior to the beginning of registration. A student may question that date in person in the Registrar's Office and, if it is found to be incorrect, have it changed ***only if this is done prior to the first day of registration***. After the first four days, all students may register.

Telephone Registration

1. Make sure your advising form is on file in the Registrar's Office in Blasco Hall.
2. Have your social security number and the department, course number and section of the class(es) in which you want to register in front of you before you call to register.
3. Call the Registrar's Office at (816) 501-2400.

Late Registration

(see Academic Calendar for dates)

1. Late registration must be completed in person.
2. You will be charged $25 for registering late.
3. You will not be charged a late fee if you are registering for weekend intensive or Saturday classes.

Registration for Non-Degree Seeking Students

Avila College offers a special enrollment process called ENRICHMENT for all students not seeking an Avila College degree. No transcript or formal application is necessary. You may register at the Registrar's Office for any course. To register for a course numbered 310 or above, students must meet with a faculty advisor. High school juniors and seniors, home-school students, students from other colleges and anyone wishing to enrich an educational background are encouraged to take advantage of this convenient opportunity. Students who enroll through this program are limited to a total of nine credits at Avila College before they are asked to seek formal admission.

We recommend that visiting students submit written permission from their own institution in advance of their registration at Avila in order to be sure that the course work will transfer.

The following non-degree seeking students do not have to apply for admission through the Admissions Office. They can register directly by going in person to the Registrar's Office during office hours:

A. Accepted Non-Degree
B. Area Exchange
C. Non-Credit
D. Dual Enrollee (high school student)
E. Enrichment
F. Visiting

Non-Credit Registration

Courses at Avila College may be taken for Non-Credit on a space-available basis. Since no academic credit is awarded, students are not required to meet the admission requirements of the college. A stipulation of the Non-Credit option is mandatory class attendance. The level of class participation for Non-Credit is determined by the individual instructor. A certificate from Avila College will be awarded to those who have met the Non-Credit requirements of the course.

Enrollment for this option begins in the Registrar's Office (Blasco Hall) during published in-person registration days and times. Enrollment in a lower division course for Non-Credit requires the appropriate prerequisites but does not require departmental approval.

Enrollment in an upper-division course (course numbered 310 or above) on the

Non-Credit option must have the approval of the department offering the course. A signature from a departmental faculty representative is required. If a student withdraws from a course taken for Non-Credit, a refund will be granted according to the time frame for part-time students minus a $10 administrative fee.

Additional Registrar Information

Student Responsibility
Each student is responsible for conforming with regulations in the Avila College catalog. Therefore it is important for each student to remain currently informed throughout the period of enrollment. The primary responsibility for meeting graduation requirements rests with the student. Degree requirements are subject to change. It is the student's responsibility to be informed of applicable requirements. Faculty advisors and personnel are available to provide guidance.

Schedule Changes and Course Withdrawals (Add/Drop)
Schedule changes and course withdrawals are official when forms that are available in the Registrar's Office have been processed and returned to the Registrar's Office. Students who do not officially withdraw from a course will receive a final grade of "F".

Attending or ceasing to attend classes does not constitute official enrollment or withdrawal. If you do not officially withdraw from a course by the published deadlines, you will receive a final grade of "F."

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Registration for a class must be made before the last day given for entering a class. Information about weekend intensive courses may be found on page 28. Withdrawals from other classes must be completed prior to the dates on the academic calendar found on page 4.

Withdrawal (with a "W" grade listed on the transcript) from special session courses follows the following structure:

1) Prior to the beginning of the second session for the following: a two-hour weekend intensive; or a three-hour weekend intensive.
2) Withdrawals from other courses must be completed prior to the dates on the academic calendar listed on page 4.
3) Students must drop a one-hour weekend intensive course prior to the beginning of the course and no record will be kept.
4) The fee for each change is $15.00. There is no fee for changes made as a result of classes cancelled by the college.

Cancellation of registration (no records kept) takes place during the first week of semester long classes, or before class begins.

Course Cancellation

Courses listed in this schedule are subject to cancellation for insufficient enrollment. For this reason, students are encouraged to register early.

Exchange Programs

Area Exchange Program

If you enroll at Avila College, you also have access to the curricular offerings of many other colleges and universities in metropolitan Kansas City. If you are a full-time, undergraduate student (12 or more credit hours) at Avila, you may take one course per semester at another area campus at no additional tuition costs after prior certification of status by the Registrar at Avila College. This does not apply to summer sessions.

Participating institutions are Avila College, Blue Rivers Community College, Central Missouri State University, Kansas City Art Institute, Longview Community College, Maple Woods Community College, Park University, Penn Valley Community College, Rockhurst University and University of Missouri-Kansas City. Participation is subject to change at any time.

Carondelet Colleges Exchange Program - See Registrar for details.

SPRING 2001 COURSE INFORMATION

Abbreviations

M	=	Monday
T	=	Tuesday
W	=	Wednesday
R	=	Thursday
F	=	Friday
S	=	Saturday
ARR	=	Arranged
TBA	=	To be announced (Students will meet on a one-to-one basis with a particular instructor.)
O/C	=	Class meets off campus.

Cross-Listed Courses
Some courses are offered for credit by more than one department. Be sure you register only for the department under which you wish your credit recorded on your permanent academic record.

Course Numbers

001 - 099	Skills courses (will not count toward graduation)
101 - 199	Introductory courses
201 - 299	More advanced introductory courses; may have prerequisites
310 - 449	Upper-division courses open to all students
451 - 499	Upper-division courses open to majors/minors
501 - 599	Pre-graduate courses
601 - 699	Graduate courses

Meets Core

1) Beginning Fall 1993, core courses are identified as meeting core (Level I, Level II, Level III and Level IV).
2) A course with this designation will be accepted to meet core requirements.
3) A complete listing of core courses is found in the Avila College Catalog.
4) Students should check with their advisors for the specific requirements and/or read the materials in the Avila catalog for the year they began their enrollment at Avila.

Communication Intensive Courses
Courses designated with a "C" immediately following the course number meet the Communication Intensive requirement.

Prerequisites

Students are responsible for ensuring they have the necessary prerequisites for classes in which they enroll.

GRADING POLICY, TRANSCRIPTS & PUBLICATION OF STUDENT INFORMATION

Grading System

Grade Points Per Semester Hour

A	-	Superior	4
B	-	Above Average	3
C	-	Average	2
D	-	Below Average	1
F	-	Failing	0

W—Withdrawal

Withdrawal prior to the 11th week of semester-long classes. For shorter courses, see page 14.

AU - Audit

Courses may be taken for audit with approval of the instructor. Students may change a credit course to audit prior to the 11th week of classes; students may also change an audit course to credit with the permission of the instructor prior to the beginning of SECOND week of classes. Students auditing a course are required to meet the attendance and participation requirements of the course. If the requirements are not met, students will be withdrawn from the course by the instructor. A final grade of "AU" is recorded on the transcript.

CR/NC - Credit/No Credit

A grade of CR (Credit) indicates that a student has successfully fulfilled all the requirements of a course. This option must be contracted during the first week of a semester-long course. A grade of CR/NC may not be subsequently converted to a standard letter grade. A student may choose up to 12 credit hours for this grading option excluding those hours designated by the department as Credit/No Credit. For weekend intensive courses, see page 28.

I — Incomplete

The student and instructor must complete the Incomplete Grade Contract prior to end of the course. Contracts are available in the Registrar's Office. Course work required for a grade must be completed within six weeks after the close of a session unless a shorter time is stipulated by the instructor; if not completed, the "I" (Incomplete) will be changed to a grade of "F." For additional information, please call the Registrar's Office.

GPA - Grade Point Average

The GPA is obtained by dividing the total number of grade points by the total number of semester hours, including transfer credits, but excluding grading assessments of W, AU, CR/NC and I. Transcript letter grades may be assigned with + or -, but grade points will reflect only the letter grade in computation of the GPA. All grades for courses retaken will be displayed on the transcript, but only the most recent grade will be averaged into the GPA.

Grade Reports

Grades will be mailed to the student's permanent address. Grades will not be released over the telephone or in the Registrar's Office.

Transcripts

Students who have satisfied all financial obligations to the College are entitled to transcripts of their academic records. Due to the confidential nature of a student's record, transcripts are issued only upon written authorization of the student concerned. Telephone requests will not be accepted. Written requests should be directed to the Office of the Registrar. Official transcripts are forward directly by mail to other institutions. They bear the Avila College seal and the signature of the Registrar. Unofficial transcripts are issued to the student for personal use. The fee for each transcript is $2, payable in advance. Please allow at least 24 hours to process the request for transcripts.

Publication of Student Information

Avila College will release the following information regarding a student (unless the student states in writing that information is not to be released about him/her): That the student is enrolled (full or part-time status is NOT released);
The name and major of a student for the Honors Program Booklet; Commencement Booklet; Honors Convocation Booklet; and Hometown Newspaper when an academic honor is received.

Avila College will NOT release the address, telephone number or class schedule of a student to any outside source or to any college personnel who does not have a legitimate reason for receiving such information.

KEY OFFICES, HOURS & CONTACT INFORMATION

The following offices are open Monday - Friday from 8 a.m. - 5 p.m.: Admissions, Athletic Office, Business Office, Financial Aid, Registrar, Residence Life, Student Affairs, Student Life, Student Resource Center.

Admissions Office

Blasco Hall, upper floor, (816) 501-2400. Fax (816) 501-2453

Bookstore

Marian Center, lower level, (816) 501-3630. The campus bookstore meets students' needs for texts, supplies and also sells gift items. The bookstore also operates the campus Lost & Found Department.

Hours for Spring 2001

Jan. 2-5	8:30 a.m. - 5:00 p.m.
Jan. 8-11	8:30 a.m. - 6:00 p.m.
Jan. 12	8:30 a.m. - 4:00 p.m.
Jan. 15	CLOSED
Jan. 16-18	8:30 a.m. – 6:15 p.m.
Jan. 19	8:30 a.m. - 4:00 p.m.
Jan. 22-25	8:30 a.m. - 6:00 p.m.
Jan. 26	8:30 a.m. - 4:00 p.m.

January 29th through the end of the semester:

Mon. & Wed.	8:30 a.m. - 6:00 p.m.
Tues., Thurs. & Fri.	8:30 a.m. - 4:00 p.m.

These hours are subject to change. Any change will be posted in the Bookstore.

Book Return Policy

If a student drops or changes a course, the text may be returned under the following conditions:

1. Return must be accompanied by register receipt, change of class sheet or withdrawal slip from Registrar's Office.

2. Books must be in absolutely new condition.
3. Any mark or name in a book makes it a used book, and only 50% of the new price will be paid.
4. Returns for full credit are allowed within the first three weeks of each semester. After three weeks, the book will be bought back at the Used Book Company price.
5. Used books are bought back during the school year except the first two weeks of the Fall and Spring semesters.

Business Office

Blasco Hall, ground floor, (816) 501-3700
Fax (816) 942-3362

Campus Security

Available through a pager at 9-840-1815, if using a campus phone. A campus safety officer is available Monday-Friday, 1-9 p.m. at (816) 501-3749.

1. Two campus buildings are open until 11 p.m. with staff and phone access: Marian Center and Hooley-Bundschu Library.
2. Evening Campus Security can be reached by calling (816) 840-1815 and leaving a message describing the situation and your location. An officer will respond ASAP.
3. Avila security officers (Jackson County Deputy Sheriffs) are fully empowered to serve you and your security needs.
4. All campus crimes or incidents must be reported to the Vice-President and Dean for Student Affairs at (816) 501-3660; 501-3627.
5. In case of emergencies, never hesitate to call 911. Campus phones dial 9-911.

Computers for Student Use

The Computer Lab is available in the Library during the hours that the Library is open (Lab closes 15 minutes prior to the Library). In the library computer lab, students have access to PCs with Microsoft Office, Internet, and other academically related applications as well as e-mail. Macintosh computers are also available.

Dining Hall

All students and visitors are invited to eat in Avila's dining hall or snack bar in Marian Center.

Dining Hall (Upper Marian Center)

M - F	7:30 - 9 a.m.	Breakfast
M - F	11:30 - 1 p.m.	Lunch
M - R	5 - 6:15 p.m.	Dinner
F	5 - 6 p.m.	Dinner
Sat.	8 - 9 a.m.	Breakfast
	12 - 1 p.m.	Lunch
	5 - 6 p.m.	Dinner
Sun.	8 - 9 a.m.	Continental Breakfast
	11:30 - 1 p.m.	Brunch
	5 - 6 p.m.	Dinner

Snack Bar (Lower Marian Center)

M - R	7:30 a.m. - 8 p.m.
F	7:30 a.m. - 2 p.m.

Financial Aid

Blasco Hall, upper floor, (816) 501-3600
Fax (816) 501-2462

Library

Hooley-Bundschu Library, (816) 501-3621

The Hooley-Bundschu Library is the information resource center for the campus. It houses a collection of over 70,000 books, a current subscription list of 500 periodicals and newspapers, videotapes, CD-ROMS and the entire ERIC document collection on Microfiche. As a member of the Kansas City Library Consortium, the library shares its online catalog, allowing direct patron borrowing from 25 local academic, public and school libraries. Library computers give students access to the Internet and the Local Area Network. Students are invited to visit the library's web page at: www.avila.edu/resources/library.htm.

Hours for Spring 2001

Mon. - Thurs.	8 a.m. - 11 p.m.
Fri.	8 a.m. - 6 p.m.
Sat.	11 a.m. - 6 p.m.
Sun.	3 p.m. - 11 p.m.

Registrar

Blasco Hall, upper floor, (816) 501-2410.

Residence Life

Marian Center, (816) 501-3660

Student Affairs Services

Avila is as rewarding outside the classroom as inside. Avila's Student Affairs Division enhances the academic experience through a variety of offices, programs and services. For further information, call the extension listed for each program.

1. Athletic Program

Avila offers intercollegiate women's competition in volleyball, soccer, basketball and softball.; and for men in soccer basketball, and football. Football is a club sport first offered in Fall 2000 and will be a varsity sport in Fall 2001. Additionally, a spirit squad is sponsored. The Eagles belong to the Midlands Collegiate Athletic Conference and are assigned to the Great Plains Region of the National Association of Intercollegiate Athletics (NAIA). Avila students, faculty and staff receive free admission to all home athletic contests. For assistance, call (816) 501-3634.

2. Campus Ministry Program

This program views the development and exploration of spiritual values as an important part of the total experience at Avila and sponsors activities such as liturgical celebrations, interfaith services, social justice awareness, volunteer services, scripture and prayer groups, retreat experiences, and individual counseling and spiritual direction. All members of the Avila community are invited to participate in campus ministry programs regardless of religious preference. Call (816) 501-2423, located in Foyle Hall.

3. Career Services

Among the services provided are off-campus job postings, job vacancy notices, and career-related personality assessments, selection of college major and career, annual Employer Fairs and Interview Days, computer-based career exploration program, newsletters, as well as assistance with résumés, cover letters, job search strategies and contacts and interview skills. Call (816) 501-3666 for an appointment.

4. Child Care Center

Hours are Monday through Friday from 7:30 a.m. - 5:30 p.m. The center, located in Hodes Education Center, Room 719, serves children ages two and a half through six (must be toilet trained). Cost is $3 per hour per child, $2 for each additional child per family. Days of service

dar for both fall and spring semesters. For information, call (816) 501-3744/45.

5. College Skills Coordinator
To ensure student success, Avila encourages students to meet with the College Skills Coordinator for support and advice on how to increase academic success. Together they explore issues such as time management, note and test taking, study strategies and others. Call the Student Resource Center at (816) 501-3666.

6. Counselor, Licensed Personal
Located in lower Blasco Hall in the Student Resource Center, a licensed counselor provides assessments, personal counseling and referrals for current Avila students free of charge. Schedule appointments by calling the Student Resource Center at (816) 501-3666.

7. disABLED Student Services
Avila welcomes students with physical or mental challenges who can be successful learners and contributors to the college community. To apply for accommodation in your learning environment (curricular or co-curricular), please complete a Request for Accommodation Form, available from the disABILITY Services Office in Marian Center. The Vice President and Dean for Student Affairs welcomes questions, issues or concerns. Call (816) 501-3627.

8. Health and Child Services
Located in lower Carondelet Hall and accessible through the tunnel from Marian Center, the nurse-directed health center is staffed by a registered nurse and offers free health services to students, including minor illness/ injury assessment and treatment, non-prescriptive medications and medical supplies, referrals to health care agencies or providers, student health insurance information and health counseling either on an individual basis or through group programs. Information about the Child Care Center and Montessori School is also available from this office. Call (816) 501-3668.

9. Montessori School
Located in Hodes Education Center, Rooms 715-716, the school provides schooling for children ages 3 - 6, including kindergarten. Options are available in both full- and half-day sessions between the hours of 9 a.m. - 3 p.m. Sessions are taught by certified Montessori teachers. Days of service closely coincide with the academic calendar for fall and spring semesters. Before and after school care are available through Avila Child Care Center. Call (816) 501-3744/3745.

10. New Student Orientation
Orientation is held prior to the start of the fall and spring semesters and gives students a chance to learn about Avila. Students will also have the opportunity to meet and interact with other new Avila students, faculty and staff. Information regarding specific dates and times for New Student Orientation will be sent prior to the start of a student's first semester at Avila. For information, call (816) 501-3660.

11. Residence Life Program
This program enables students to join a special "community of learners". Residential facilities consist of two modern air-conditioned residence halls. Each hall has twin bedrooms for 126 students, lounge facilities, study areas, laundry facilities, cable TV, kitchenettes, a computer lab, an exercise room and a baby grand piano. Call (816) 501-3660.

12. Student Activities
Avila supports over 20 organizations that sponsor activities such as social events, entertainment, speakers, trips, recreation, films, academic-related clubs, and student government. Call (816) 501-3626.

Student Identification Card
Full and part-time students need to obtain photo I.D. cards from the Student Life Office in Marian Center during the first month of classes (specific times to be posted). Non-photo I.D. cards may be obtained from Student Life or the Business Office at any time.

Student Life Handbook
The handbook is the source for all service, activity opportunities and policy statements. The Student Code of Conduct that governs all student behavior should be read by each applicant to the College. Handbooks are available on-line through the Avila website at www.avila.edu. Call (816) 501-3660.

Student Resource Center (SRC)
The Student Resource Center offers career services as well as assistance with "major" selection, personal counseling, English as a Second Language, academic success counseling, and peer tutoring. Hours Monday through Friday, 8 a.m. - 5 p.m. and by appointment. Located in Lower Blasco Hall. Call (816) 501-3666. Internet: SRC@mail.Avila.edu

Tutors
The Student Resource Center (SRC) provides peer tutoring in a variety of subject areas as well as writing assistance for all classes and assignments. To schedule an appointment, stop by the SRC in lower Blasco or call (816) 501-3666.

Wellness, Recreation and Intramural
Available to all students, faculty and staff of Avila College. Programming is designed to promote wellness and physical fitness. Programs offered include wellness forums, classes and activities, informal recreation, and intramural competition. Call (816) 501-3668.

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location	
Accounting				
AC-202-10	Principles of Accounting II TR 11:00 AM-12:15 PM	3.00 Bonnie Givens	Y WHI 507	
AC-202-20	Principles of Accounting II W 6:00 PM-8:40 PM	3.00 Staff	Y ORI 212	
AC-350-10	Managerial Accounting TR 1:00 PM-2:15 PM	3.00 Doris Frede	Y WHI 507	
AC-362-20	Intermediate Accounting II R 6:00 PM-8:40 PM	3.00 Doris Frede	Y ORI 212	
AC-365-20	Accounting Info Systems T 6:00 PM-8:40 PM	3.00 Doris Frede	Y ORI 212	
AC-370C-10	Auditing TR 1:00 PM-2:15 PM	3.00 Bonnie Givens	Y WHI 508	
AC-452C-10	Tax Accounting II TR 11:00 AM-12:15 PM	3.00 Doris Frede	Y WHI 508	
AC-475C-20	Accounting Theory M 6:00 PM-8:40 PM	3.00 Bonnie Givens	Y ORI 212	
Anthropology				
AN-122-10 Level II	Cultural Anthropology TR 9:30 AM-10:45 AM	3.00 David Wissmann	ORI 212	
AN-WS-315-10	Women in Other Cultures TR 11:00 AM-12:15 PM	3.00 Dona Neuman	ORI 206	
Art				
AR-110-10 Level II	Introduction to Art TR 4:00 PM-5:15 PM	3.00 Lisa Sugimoto	DAL 820	$20
AR-110-30 Level II	Introduction to Art: Gallery Tours S 8:30 AM-3:30 PM 1/20, 2/3 & 16, 3/3 & 31, 4/28	3.00 Marci Aylward	DAL 820	$20
AR-117-10	Two-Dimensional Design TR 1:00 PM-3:45 PM	3.00 Lisa Sugimoto	DAL 811	$25
AR-183-10 Level II	Survey of Art II TR 11:00 AM-12:15 PM	3.00 Sharyl Wright	DAL 820	
AR-212-10	Intermediate Drawing MW 9:00 AM-11:45 AM	3.00 Marci Aylward	Y DAL 816	$30
AR-218-20	Principles of Color Theory R 6:00 PM-10:00 PM	3.00 Lisa Sugimoto	DAL 811	$25
AR-221-10	Beginning Photography M 4:00 PM-8:00 PM	3.00 K. Mendenhall	DAL 812	$50
AR-231-10	Beginning Ceramics TR 1:00 PM-3:45 PM	3.00 Tom Creamer	DAL 813	$50
AR-271-10	Mac: Desktop Publishing F 10:00 AM-12:40 PM	3.00 Staff	ORI 105	$25
AR-271-20	Mac: Desktop Publishing T 6:00 PM-8:40 PM	3.00 Staff	ORI 105	$25
AR-280-20	Mac: Web Page Design M 6:00 PM-8:40 PM	3.00 Jeremy Wilkinson	Y ORI 105	$25
AR-322-10	Intermediate Photography R 4:00 PM-8:00 PM	3.00 Jenifer Cady	Y DAL 812	$50
AR-332-50	Intermediate Ceramics	3.00 Tom Creamer	Y ARR	$50
AR-346-20	Graphic Design Concepts W 6:00 PM-10:00 PM	3.00 Staff	Y DAL 817	$30
AR-349-10	Materials & Methods TR 10:00 AM-12:45 PM	3.00 Susan Lawlor	Y DAL 817	$30
AR-359-10	Art as Therapy W 5:00 PM-7:40 PM	3.00 Staff	Y DAL 811	
AR-365-10	Watercolor MW 1:00 PM-3:45 PM	3.00 Marci Aylward	Y DAL 816	$25
AR-442-10	Corporate ID Design MW 9:30 AM-12:15 PM	3.00 Staff	DAL 817	$30
AR-495-50	Internship	3.00 Susan Lawlor	Y ARR	
AR-499C-10	Senior Studio TR 1:00 PM-3:45 PM	3.00 Susan Lawlor	Y DAL 817	$25
Biology				
BI-110-10 Level II	Principles of Biology w/Lab MWF 11:00 AM-11:50 AM T 12:30 PM-3:20 PM	Greg Fitch	4.00 ORI 109	$60
BI-111-10 Level II	General Biology w/Lab MWF 11:00 AM-11:50 AM * Must take lab listed below	4.00 Steve Daggett	ORI 211	$60
BI-111-11	General Biology Lab #1 M 12:30 PM-3:20 PM	0.00 Steve Daggett	ORI 109	
BI-212-10	Botany w/Lab TR 11:00 AM-12:15 PM F 12:30 PM-3:20 PM	4.00 Steve Daggett	Y ORI 211 ORI 214	$60
BI-220-10	Human Anat/Physiology w/LB MWF 9:00 AM-10:10 AM MF 1:00 PM-3:50 PM	6.00 Greg Fitch	Y ORI 215	$60
BI-310-10	Evolution TR 11:00 AM-12:15 PM	3.00 Robert Powell	Y ORI 207	
BI-325-20	Pathological Physiology MW 6:00 PM-7:40 PM	4.00 Elizabeth Evans	Y ORI 206	
BI-345-10	Cells: Structure/Functn/Chem MWF 9:00 AM-9:50 AM T 12:30 PM-3:20 PM	4.00 Steve Daggett Linda Cleveland	Y ORI 207 ORI 214	$60
BI-390C-50	Directed Study: Biology	1.00 Robert Powell	Y ARR	
BI-496-50	Biology Research	1.00-6.00 Staff	Y ARR	$60
BI-497C-50	Research I	1.00-2.00 Linda Cleveland	Y ARR	$60
BI-498C-50	Research II	1.00-2.00 Staff	Y ARR	$60
BI-499C-10	Research Colloquium/Seminar T 4:00 PM-4:50 PM	1.00 Staff	Y ORI 212	$60
Business				
BU-110C-10	Understand Computers: Win MW 10:30 AM-11:45 AM	3.00 Patrick Kopp	ORI 106	
BU-110C-11	Understand Computers: Win MW 12:30 PM-1:45 PM	3.00 Patrick Kopp	ORI 106	
BU-110C-12	Understand Computers: Win TR 9:30 AM-10:45 AM	3.00 Patrick Kopp	ORI 106	
BU-110C-13	Understand Computers: Win TR 1:00 PM-2:15 PM	3.00 Patrick Kopp	ORI 106	
BU-305-20 Level II	Legal Aspects of Business I M 6:00 PM-8:40 PM	3.00 Staff	ORI 205	
BU-310-10	Marketing MW 10:30 AM-11:45 AM	3.00 Brian Buckler	Y WHI 508	
BU-316-20	Personal Selling R 6:00 PM-8:40 PM	3.00 A. J. Lutz	Y ORI 211	
BU-321-20	Management T 6:00 PM-8:40 PM	3.00 A. J. Lutz	Y ORI 206	
BU-322C-10	Org Behavior & Development MW 9:00 AM-10:15 AM	3.00 Wendy Acker	Y WHI 506	
BU-323-10	Personnel Management TR 2:30 PM-3:45 PM	3.00 Staff	Y WHI 506	
BU-330C-20	Finance W 6:00 PM-8:40 PM	3.00 Robert Gay	Y ORI 211	
BU-331-10	Investments MW 12:30 PM-1:45 PM	3.00 Staff	Y WHI 506	
BU-340C-20	Business Communications M 6:00 PM-8:40 PM	3.00 A. J. Lutz	Y ORI 204	
BU-345-20	Legal Aspects of Business II T 6:00 PM-8:40 PM	3.00 Judy Gibbs	Y ORI 202	
BU-415C-10	Marketing Policy TR 9:30 AM-10:45 AM	3.00 Wendy Acker	Y WHI 506	

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location
BU-437-20	International Finance W 6:00 PM-8:40 PM	3.00 Staff	Y BOR 420
BU-499C-10	Business Policy MW 12:30 PM-1:45 PM	3.00 Robert Gay	Y WHI 507

Graduate Courses for Master of Business Administration (MBA)

The following MBA courses meet: 1/2-3/16

BU-610-25	Marketing Management T 6:00 PM-9:20 PM	3.00 Brian Buckler	Y WHI 507
BU-622-25	Org Behavior & Development W 6:00 PM-9:20 PM	3.00 Don Miller	Y WHI 505
BU-629-25	Current Issues in Mgmt R 6:00 PM-9:20 PM	3.00 Staff	Y WHI 507
BU-638-25	Financial Markets/Instruments M 6:00 PM-9:20 PM	3.00 Staff	Y WHI 505
BU-665-25	Managing IT Communications R 6:00 PM-9:20 PM	3.00 Staff	Y WHI 505
BU-673-25	Sp Problems Health Care W 6:00 PM-9:20 PM	3.00 Staff	Y BOR 402
EC-540-25	Statistical Analysis M 6:00 PM-9:20 PM	3.00 Staff	Y WHI 507
EC-611-25	Aggregate Income Analysis T 6:00 PM-9:20 PM	3.00 Richard Woodall	Y WHI 505

The following MBA courses meet: 3/26-6/8

AC-501-25	Financial Accounting M 6:00 PM-9:20 PM	3.00 Staff	Y WHI 507
AC-650-25	Managerial Accounting R 6:00 PM-9:20 PM	3.00 Staff	Y WHI 505
BU-521-25	Management Processes W 6:00 PM-9:20 PM	3.00 Staff	WHI 505
BU-611-25	International Marketing R 6:00 PM-9:20 PM	3.00 Staff	Y BOR 402
BU-615-25	Marketing Strategy T 6:00 PM-9:20 PM	3.00 Brian Buckler	Y WHI 505
BU-617-25	Marketing Analysis R 6:00 PM-9:20 PM	3.00 Brian Buckler	Y WHI 507
BU-635-25	Financial Management II T 6:00 PM-9:20 PM	3.00 Robert Gay	Y BOR 402
BU-661-25	Mgmt Information Systems M 6:00 PM-9:20 PM	3.00 Staff	Y BOR 402
BU-672-25	Econ/Pol Context Heath Care W 6:00 PM-9:20 PM	3.00 Staff	Y WHI 507
BU-699-25	Org Policy & Strategy M 6:00 PM-9:20 PM	3.00 Robert Gay	Y WHI 505
EC-501-25	Economic Concepts T 6:00 PM-9:20 PM	3.00 Staff	WHI 507

The following MBA course meets on the weekends listed:

BU-601-45	Bus, Government & Society F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 1/19-20, 2/2-3, 2/16-17	3.00 Mark Roselli	Y ORI 212

Chemistry

CH-115-10 Level II	Molecules That Matter w/Lab TR 8:00 AM-9:15 AM M 12:30 PM-2:20 PM	4.00 Linda Cleveland	ORI 211 ORI 213	$60
CH-131-10 Level II	General Chemistry I w/Lab MWF 9:00 AM-9:50 AM * Must choose a lab	4.00 Mark Seelbinder	Y ORI 211	$60
CH-131-11	General Chemistry 1 Lab #1 M 12:30 PM-3:20 PM	0.00 Mark Seelbinder	ORI 216	
CH-131-12	General Chemistry I Lab #2 W 12:30 PM-3:20 PM	0.00 Mark Seelbinder	ORI 216	
CH-137-10	General Chemistry II w/Lab MWF 8:00 AM-8:50 AM T 12:30 PM-3:20 PM	4.00 Larry Sullivan	Y ORI 212 ORI 213	$60
CH-217-10	Organic Chemistry II w/Lab MWF 10:00 AM-10:50 AM F 12:45 PM-5:45 PM	5.00 Linda Cleveland	Y ORI 202 ORI 213	$60
CH-345-10	Cells: Structure/Functn/Chem MWF 9:00 AM-9:50 AM T 12:30 PM-3:20 PM	4.00 Steve Daggett Linda Cleveland	Y ORI 207 ORI 214	$60
CH-497C-50	Research I	1.00-2.00 Staff	Y ARR	$60
CH-498C-50	Research II	1.00-2.00 Staff	Y ARR	$60
CH-499C-10	Research Colloquium & Seminar T 4:00 PM-4:50 PM	1.00 Staff	Y ORI 212	$60

Communication

CO-110-10 Level I	Fund of Communication MW 10:30 AM-11:45 AM	3.00 Staff	DAL 820	
CO-110-11 Level I	Fund of Communication MW 2:00 PM-3:15 PM	3.00 K. Pennock-Delgado	DAL 800	
CO-110-12 Level I	Fund of Communication TR 9:30 AM-10:45 AM	3.00 Kasey Riley	DAL 820	
CO-110-13 Level I	Fund of Communication TR 1:00 PM-2:15 PM	3.00 Kasey Riley	DAL 820	
CO-110-20 Level I	Fund of Communication T 6:00 PM-8:40 PM	3.00 Staff	DAL 800	
CO-125C-10	Introduction to Journalism TR 9:30 AM-10:45 AM	3.00 Staff	Y ORI 105	
CO-125C-11	Introduction to Journalism TR 11:00 AM-12:15 PM	3.00 Staff	Y ORI 105	
CO-213-20	Presentational Speaking R 6:00 PM-8:40 PM	3.00 Steve Iliff	Y DAL 800	
CO-215C-10	Broadcast News Writing TR 11:00 AM-12:15 PM	3.00 John Baccula	Y DAL 800	$20
CO-223-10	Intro to Media Production T 1:00 PM-3:40 PM	3.00 Staff	DAL 800	$40
CO-225C-10 Level II	Mass Media & Society MW 10:30 AM-11:45 AM	3.00 Kasey Riley	DAL 800	
CO-225C-11 Level II	Mass Media & Society TR 9:30 AM-10:45 AM	3.00 Staff	DAL 800	
CO-319-10	Feature Writing MW 9:00 AM-10:15 AM	3.00 Staff	Y ORI 105	
CO-327-10	Video Production F 10:00 AM-12:40 PM	3.00 Ben Meade	DAL 800	$40
CO-331-20	Public Relations Concepts M 6:00 PM-8:40 PM	3.00 Kasey Riley	DAL 820	
CO-380-40	Black Indie Film F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 3/23-24	1.00 Gerald Butters	DAL 800	
CO-380-41	Celluloid Heroes F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 4/20-21	1.00 Ben Meade	DAL 800	$10
CO-381-40	Advertising Copywriting F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 4/27-28	1.00 Karl Yehle	ORI 207	
CO-384-10	Debate MW 3:30 PM-4:45 PM	1.00 K. Pennock-Delgado	DAL 820	
CO-385-50	Journalism Practicum	1.00 Steve Iliff	Y ARR	
CO-415-40	Team Leadership F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 1/26-27, 2/16-17, 3/30-31	3.00 Steve Iliff	Y DAL 800	
CO-427-20	Advanced Video Production W 6:00 PM-8:40 PM	3.00 Ben Meade	Y DAL 800	$40

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location
CO-435-10	Communication Campaigns MW 2:00 PM-3:15 PM	3.00 Karl Yehle	Y ORI 102
CO-485-10	Video Practicum R 1:00 PM-3:40 PM	3.00 Ben Meade	Y $40 DAL 800
CO-485-50	Journalism Practicum	3.00 Steve Iliff	Y ARR
CO-495-50	Internship	3.00 Dotty Hamilton	Y ARR
CO-499C-10	Senior Seminar MW 12:30 PM-1:45 PM	3.00 Dotty Hamilton	Y DAL 800

Computer Science

CS-110C-10	Understand Computers: Win MW 10:30 AM-11:45 AM	3.00 Patrick Kopp	ORI 106
CS-110C-11	Understand Computers: Win MW 12:30 PM-1:45 PM	3.00 Patrick Kopp	ORI 106
CS-110C-12	Understand Computers: Win TR 9:30 AM-10:45 AM	3.00 Patrick Kopp	ORI 106
CS-110C-13	Understand Computers: Win TR 1:00 PM-2:15 PM	3.00 Patrick Kopp	ORI 106
CS-115-20	Operating Systems T 6:00 PM-8:40 PM	3.00 Patrick Kopp	ORI 102/106
CS-160-10	Visual Basic MWF 8:00 AM-8:50 AM	3.00 Patrick Kopp	ORI 102/106
CS-180-40	PC Repair & Upgrade F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 3/30-31	1.00 Staff	ORI 212
CS-180-41	Computer, Ethics & Society F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 4/20-21	1.00 Staff	ORI 102
CS-235-20	Cobol Programming II M 6:00 PM-8:40 PM	3.00 Staff	Y ORI 102/106
CS-271-10	Mac: Desktop Publishing F 10:00 AM-12:40 PM	3.00 Staff	$25 ORI 105
CS-271-20	Mac: Desktop Publishing T 6:00 PM-8:40 PM	3.00 Staff	$25 ORI 105
CS-280-20	Mac: Web Page Design M 6:00 PM-8:40 PM	3.00 Jeremy Wilkinson	Y $25 ORI 105
CS-320-20	C/C++ Programming R 6:00 PM-8:40 PM	3.00 Staff	Y ORI 102/106
CS-380-40	Advanced Web Page Design F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 1/19-20, 2/2-3, 3/2-3	3.00 Staff	Y ORI 106

Economics

EC-195-10 Level II	Survey of Economics TR 1:00 PM-2:15 PM	3.00 John Shoenhair	WHI 506
EC-201C-20 Level II	Principles of Macroeconomics R 6:00 PM-8:40 PM	3.00 Staff	Y ORI 204
EC-202C-10	Principles of Microeconomics MW 12:30 PM-1:45 PM	3.00 John Shoenhair	Y WHI 508
EC-240-20	Statistical Analysis W 6:00 PM-8:40 PM	3.00 Roy Horton	Y ORI 204
EC-241-10	Quantitative Analysis MW 10:30 AM-11:45 AM	3.00 John Shoenhair	Y WHI 507

Education

ED-101-10	Strategies for Academic Success MW 12:30 PM-1:45 PM	3.00 Sue Franklin	ORI 211
ED-185-10	Practicum W 4:30 PM-5:45 PM Requires 1 day each week for classroom observation	3.00 Ann West	BOR 424
ED-205-10	Creative Activities F 9:00 AM-11:40 AM	3.00 Staff	WHI 507
ED-225-10	Educational Psychology MW 3:30 PM-4:45 PM	3.00 Fred Geer	BOR 420
ED-235-10	Py of Exceptional Child TR 9:30 AM-10:45 AM	3.00 Staff	BOR 402
ED-287C-10	Educational Foundations MW 9:00 AM-10:15 AM	3.00 Reulan Levin	Y HOD 704
ED-310-10	General Methods: Elementary MW 10:30 AM-11:45 AM	3.00 K. Garber-Miller	Y HOD 704
ED-312-10	General Methods: Middle MW 10:30 AM-11:45 AM	3.00 K. Garber-Miller	Y HOD 704
ED-315-10	General Methods: Secondary MW 10:30 AM-11:45 AM	3.00 K. Garber-Miller	Y HOD 704
ED-320-40	Microcomputers in Education F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 3/23-24, 3/30-31, 4/27-28	3.00 Paul Kelly	ORI 102/105/106
ED-327C-10	Reading/Language Arts MW 2:00 PM-3:15 PM R 2:30 PM-4:30 PM	5.00 S. McCalley	Y HOD 704
ED-337-10	General Methods II TR 11:00 AM-12:15 PM	3.00 Reulan Levin	Y HOD 704
ED-340-20	Elem/Middle Science Methods M 6:00 PM-7:40 PM	2.00 Connie Tiehen	Y BOR 420
ED-358-10	Method/Curriculum Cross Cat MWR 9:00 AM-10:15 AM	4.00 S. McCalley	Y BOR 401
ED-363-10	Educational Assessment MW 12:30 PM-1:45 PM	3.00 Fred Geer	$50 HOD 704
ED-365-40	Parent Conferencing: Elem/Sp Ed F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 2/16-17, 3/9-10	2.00 Staff	ORI 202
ED-370-10	Assessmt/Remediation Reading MW 2:00 PM-3:15 PM Must be taken concurrently with ED 385	3.00 K. Garber-Miller	Y BOR 401
ED-381-40	Health/Safety Issues in Schools F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 2/2-3 (Ed majors only)	1.00 Carol Frevert	$50 ORI 204
ED-381-41	Health/Safety Issues in Schools F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 3/2-3 (Ed majors only)	1.00 Carol Frevert	$50 ORI 204
ED-385-10	Reading Practicum T 3:00 PM-5:00 PM Must be taken concurrently with ED 370	2.00 K. Garber-Miller	Y ORI 212
ED-417-10	Behavior Mgmt: Elem/Middle F 9:00 AM-11:40 AM	3.00 Fred Geer	HOD 704
ED-419-10	Behavior Mgmt: Secondary F 9:00 AM-11:40 AM	3.00 Fred Geer	HOD 704
ED-453-50	Mid School Teacher Skills	3.00 Staff	Y ARR
ED-455-50	Special Methods: Art Elem	2.00 Margaret Batsell	Y ARR
ED-455-51	Special Methods: Art Sec	2.00 Cindy Sutton	Y ARR
ED-455-52	Special Methods: Math	2.00 Richard Wilson	Y ARR
ED-455-53	Special Methods: Business	2.00 Perri LaTerza	Y ARR
ED-455-54	Special Methods: English	2.00 Judith Roberts	Y ARR
ED-455-55	Sp Methods: Social Studies	2.00 Nancy Damron	Y ARR
ED-455-56	Sp Methods: Speech/Theater	2.00 Geff Moyer	Y ARR
ED-455-57	Sp Methods: Vocal/Music	2.00 Staff	Y ARR

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location
ED-494-10	Student Teaching Seminar R 4:30 PM-6:00 PM Must be taken with ED 495	1.00 Ann West	Y BOR 423
ED-495C-50	Student Teaching: Elementary One Placement: 12 Weeks	9.00 Laura Sloan	Y $120 ARR
ED-495C-51	Student Teaching: Secondary One Placement: 12 Weeks	9.00 Laura Sloan	Y $120 ARR
ED-495C-52	Student Teaching: Middle One Placement: 12 Weeks	9.00 Laura Sloan	Y $120 ARR
ED-495C-53	Student Teaching: Elementary Two Placements: 8 Weeks	7.00 Laura Sloan	Y $82 ARR
ED-495C-54	Student Teaching: Secondary Two Placements: 8 Weeks	8.00 Laura Sloan	Y $82 ARR
ED-495C-55	Student Teaching: Special Ed Two Placements: 8 Weeks	8.00 Laura Sloan	Y $82 ARR

Graduate Courses in Education

The following courses meet: 1/16-2/13

ED-515-20	Gen Methods: Elem/Sec/Middle T 5:30 PM-9:30 PM	3.00 S. McCalley	BOR 420
ED-515-21	Gen Methods: Elem/Sec/Middle T 5:30 PM-9:30 PM	3.00 Staff	BOR 424

The following courses meet: 1/16-5/10

ED-517-10	Behavior Mgmt: Elem/Middle F 9:00 AM-11:40 AM	3.00 Fred Geer	HOD 704
ED-519-10	Behavior Mgmt: Secondary F 9:00 AM-11:40 AM	3.00 Fred Geer	HOD 704
ED-594-10	Student Teach/Internship Seminar R 4:30 PM-6:00 PM Must be taken with ED 595 or ED 596	1.00 Ann West	Y BOR 423
ED-653-10	Analysis/Characteristics Cross Cat M 4:30 PM-7:00 PM	3.00 Amy Cusumano	BOR 401
ED-685-10	Special Education Practicum T 4:30 PM-6:30 PM	3.00 Connie Sanders	BOR 401
ED-658-10	Method/Curriculum Cross Cat MWR 9:00 AM-10:15 AM	4.00 S. McCalley	Y BOR 401
ED-663-10	Educational Assessment MW 12:30 PM-1:45 PM	3.00 Fred Geer	$50 HOD 704
ED-665-40	Parent Confer: Elem/Sp Ed F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 2/16-17, 3/9-10	2.00 Staff	ORI 202

The following course meets: 1/17 & 2/7 only

ED-585-20	Practicum W 5:30 PM-9:30 PM	2.00 Deana Angotti	ORI 101

The following course meets: 1/18-2/15

ED-587-20	Educational Foundations R 5:30 PM-9:30 PM	3.00 Reulan Levin	BOR 424

The following courses meet: 2/20-3/27

ED-519-20	Behavior Management T 5:30 PM-9:30 PM	3.00 Fred Geer	BOR 420
ED-519-21	Behavior Management T 5:30 PM-9:30 PM	3.00 Staff	BOR 424
ED-615-20	Learning & Motivation T 5:30 PM-9:30 PM	3.00 S. McCalley	HOD 704

The following courses meet: 4/3-5/1

ED-575-20	Reading in the Content Area T 5:30 PM-9:30 PM	3.00 K. Garber-Miller	BOR 420
ED-575-21	Reading in the Content Area T 5:30 PM-9:30 PM	3.00 Staff	HOD 704
ED-630-20	Adv Curriculum Development T 5:30 PM-9:30 PM	3.00 Reulan Levin	BOR 424

The following courses meet on the weekends listed:

ED-520-40	Microcomputers in Education F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 3/23-24, 3/30-31, 4/27-28	3.00 Paul Kelly	ORI 102/105/106
ED-581-40	Health/Safety Issues in Schools F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 2/2-3 (Ed students only)	1.00 Carol Frevert	$50 ORI 204
ED-581-41	Health/Safety Issues in Schools F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 3/2-3 (Ed majors only)	1.00 Carol Frevert	$50 ORI 204
ED-680-40	Newspaper in the Classroom F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 2/9-10	1.00 Ann West	ORI 207

The following courses are arranged:

ED-555-50	Special Methods: Art Elem	2.00 Margaret Batsell	Y ARR
ED-555-51	Special Methods: Art Sec	2.00 Cindy Sutton	Y ARR
ED-555-52	Special Methods: Math	2.00 Richard E. Wilson	Y ARR
ED-555-53	Special Methods: Business	2.00 Perri LaTerza	Y ARR
ED-555-54	Special Methods: English	2.00 Judith Roberts	Y ARR
ED-555-55	Sp Methods: Social Studies	2.00 Nancy Damron	Y ARR
ED-555-56	Sp Methods: Speech/Theater	2.00 Geff Moyer	Y ARR
ED-555-57	Sp Methods: Vocal/Music	2.00 Staff	Y ARR
ED-595-50	Student Teaching	7.00 Laura Sloan	Y $100 ARR
ED-596-50	Internship	7.00 Laura Sloan	Y $100 ARR

English as a Second Language

EL-041-50	Grammar & Writing	3.00 Staff	Y ARR
EL-051-50	Speaking, Listening, Reading	3.00 Staff	Y ARR
EL-061-10	Speaking & Listening MTWRF 11:00 AM-11:50 AM	3.00 Staff	Y ORI 103
EL-062-10	Speaking & Listening MTWRF 11:00 AM-11:50 AM	3.00 Staff	Y ORI 201
EL-063-10	Speaking & Listening MTWRF 11:00 AM-11:50 AM	3.00 Staff	Y WHI 505
EL-071-10	Reading & Vocabulary MTWRF 1:00 PM-1:50 PM	3.00 Staff	Y ORI 203
EL-072-10	Reading & Vocabulary MTWRF 1:00 PM-1:50 PM	3.00 Staff	Y ORI 103
EL-073-10	Reading & Vocabulary MTWRF 1:00 PM-1:50 PM	3.00 Staff	Y WHI 505
EL-081-10	Grammar MTWRF 9:00 AM-9:50 AM	3.00 Staff	Y WHI 505
EL-082-10	Grammar MTWRF 9:00 AM-9:50 AM	3.00 Staff	Y ORI 103
EL-091-10	Writing MTWRF 10:00 AM-10:50 AM	3.00 Staff	Y WHI 505
EL-092-10	Writing MTWRF 10:00 AM-10:50 AM	3.00 Staff	Y ORI 103

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location
EL-093-10	Writing MTWRF 10:00 AM-10:50 AM	3.00 Staff	Y ORI 201

English

EN-095-10	Fundamentals of Writing MWF 8:00 AM-8:50 AM	3.00 Staff	BOR 401
EN-111-10 Level I	Composition I: Windows MW 9:00 AM-10:15 AM	3.00 Staff	Y ORI 102/106
EN-111-11 Level I	Composition I: Windows TR 8:00 AM-9:15 AM	3.00 Staff	Y ORI 102/106
EN-111-12 Level I	Composition I: Windows TR 11:00 AM-12:15 PM	3.00 Staff	Y ORI 102/106
EN-111-13 Level I	Composition I: Windows TR 2:30 PM-3:45 PM	3.00 Staff	Y ORI 102/106
EN-112-10 Level I	Composition II MW 9:00 AM-10:15 AM	3.00 Staff	Y ORI 204
EN-112-11 Level I	Composition II TR 1:00 PM-2:15 PM	3.00 Stanley Banks	Y BOR 420
EN-233-10	Fiction Writing TR 11:00 AM-12:15 PM	3.00 Stanley Banks	BOR 401
EN-261C-10 Level II	The Short Story MW 9:00 AM-10:15 AM	3.00 Stanley Banks	WHI 507
EN-261C-11 Level II	The Short Story TR 9:30 AM-10:45 AM	3.00 Staff	BOR 424
EN-263C-10 Level II	The Novel MW 2:00 PM-3:15 PM	3.00 Mary Bensan	BOR 403
EN-271C-10 Level II	African-American Literature MW 10:30 AM-11:45 AM	3.00 Stanley Banks	ORI 206
EN-351-10	Modern Grammar/Linguistics MW 12:30 PM-1:45 PM	3.00 Mary Bensan	Y BOR 402
EN-371C-10	Shakespeare MW 3:30 PM-4:45 PM	3.00 Staff	Y BOR 402
EN-380-10	17th Century: Poetry/Drama MW 9:00 AM-10:15 AM	3.00 Mary Bensan	Y BOR 402

Geography

GG-101-20	World Geography M 6:00 PM-8:40 PM	3.00 Barbara Jaquay	ORI 202

Gerontological Studies

GS-302-40	Counseling: Aged & Family F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 2/2-3	1.00 Staff	ORI 211
GS-302-41	Aged: Advocacy F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 3/9-10	1.00 Staff	ORI 211
GS-302-42	Dying Client & Family F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 4/27-28	1.00 Staff	ORI 211

Health

HE-111-10	Nutrition TR 11:00 AM-12:15 PM	3.00 Barbara Warady	BOR 423
HE-124-10	Medical Terminology I W 4:00 PM-5:40 PM	2.00 Amy Alexander	Y ORI 207

History

HI-112C-10 Level II	World Civilizations II MWF 8:00 AM-8:50 AM	3.00 Jeffrey Myers	ORI 202
HI-112C-11 Level II	World Civilizations II MWF 9:00 AM-9:50 AM	3.00 Jeffrey Myers	ORI 202
HI-122C-10 Level II	American Experience II TR 1:00 PM-2:15 PM	3.00 Sherry Schirmer	ORI 202
HI-122C-11 Level II	American Experience II TR 2:30 PM-3:45 PM	3.00 Sherry Schirmer	ORI 202
HI-280-40	History Sports: Amateur F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 2/9-10	1.00 Sherry Schirmer	ORI 202
HI-280-41	History of Sports: The Pros F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 3/23-24	1.00 Sherry Schirmer	ORI 202
HI-280-42	History of Sports: The Fans F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 4/27-28	1.00 Sherry Schirmer	ORI 202
HI-324-10	The Machine Age 1877-1914 TR 9:30 AM-10:45 AM	3.00 Sherry Schirmer	ORI 202
HI-366C-10	Modern Germany TR 11:00 AM-12:15 PM	3.00 Jeffrey Myers	ORI 202

Interdisciplinary Studies

IS-WS-310-10 Level III	Images & Realities of Women MW 12:30 PM-1:45 PM	3.00 Carol Coburn Cathy Bogart	Y BOR 420
IS-313-40 Level III	American Pop Culture 1960s F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 2/16-17, 3/23-24, 4/20-21	3.00 Dana Neuman Patty Hamilton	Y ORI 205
IS-WS-323-10 Level III	Europeanen: A Dramatic History MW 12:30 PM-1:45 PM	3.00 Charlene Gould Jeffrey Myers	Y $10 ORI 205
IS-PL-329-50 Level III	Mexico: People & Politics On location: 1/2-9	3.00 Ben Meade Ruth Stuckel	Y $400 ARR
IS-WS-333-20 Level III	Gender Communication T 6:00 PM-8:40 PM	3.00 Steve Iliff Cathy Stackpole	Y DAL 820
IS-337-50 Level III	Hawaiian Culture & Nature Field Experience in Hawaii -Deposit required	3.00 David Wissmann Robert Powell	Y $950 ARR
IS-PL-338-10 Level III	Knowing & Reality TR 11:00 AM-12:15 PM	3.00 Mark Seelbinder Richard Batkin	Y ORI 205
IS-339-30 Level III	Hist Development Ed in Senegal S 8:30 AM-3:30 PM 1/20, 2/3, 2/10, 3/3, 3/10, 3/31	3.00 Reulan Levin Valdenia Winn	Y ORI 207
IS-498-30 Level IV	Senior Exp: Census 2000 S 8:30 AM-5:00 PM 2/24 only	1.00 Reulan Levin	Y WHI CENTER

Legal Studies (Paralegal Program)

LG-380-30	Insurance Law S 9:00 AM-1:00 PM 3/31 & 4/7 only	1.00 Staff	ORI 202
LG-430-20	Family Law T 6:00 PM-8:40 PM	3.00 Staff	ORI 211
LG-440-20	Real Estate Law R 6:00 PM-8:40 PM	3.00 Staff	ORI 202
LG-446-20	Environmental Law W 6:00 PM-8:40 PM	3.00 Judy Gibbs	Y ORI 202
LG-495-50	Paralegal Internship	1.00-2.00 Judy Gibbs	ARR
LG-496C-20	Internship Seminar M 6:00 PM-7:30 PM	2.00 Judy Gibbs	ORI 103

Mathematics

MA-095-10	Basic Algebra MWF 8:00 AM-8:50 AM	3.00 Angela Metzger	ORI 206
MA-095-11	Basic Algebra MWF 9:00 AM-9:50 AM	3.00 Angela Metzger	ORI 206
MA-115-10 Level I	Finite Mathematics MWF 11:00 AM-11:50 AM	3.00 Dan Faurot	Y ORI 207
MA-115-11 Level I	Finite Mathematics TR 11:00 AM-12:15 PM	3.00 Dan Faurot	Y ORI 212

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location
MA-120-10 Level I	College Algebra TR 8:00 AM-9:15 AM	3.00 J. Munshower	Y ORI 206
MA-120-11	College Algebra TR 9:30 AM-10:45 AM	3.00 J. Munshower	Y ORI 204
MA-120-20 Level I	College Algebra MW 6:00 PM-7:15 PM	3.00 J. Munshower	Y ORI 207
MA-121-10	Trigonometry MWF 10:00 AM-10:50 AM	3.00 Staff	Y ORI 207
MA-155-10	Elem Probability & Statistics MWF 11:00 AM-11:50 AM	3.00 Beth Henkle	Y ORI 212
MA-252-10	Calculus II MF 9:00 AM-9:50 AM TR 9:30 AM-10:20 AM	4.00 Don Fourat	Y ORI 207
MA-305-20	Geometry: Elem & Middle T 5:30 PM-8:10 PM	3.00 Staff	Y ORI 103
MA-306-10	Methods: Elem & Middle TR 8:00 AM-9:15 AM	3.00 Sue King	Y BOR 420
MA-370-10	Abstract Algebra MW 1:00 PM-2:15 PM	3.00 Don Fourat	Y ORI 202
MA-499C-10	Mathematics Seminar TR 11:00 AM-12:15 PM	3.00 J. Munshower	Y ORI 204

Music

MU-107-10	Introduction to Voice I F 1:00 PM-1:50 PM	1.00 L. Ronnebaum	BOR 318
MU-110C-10 Level II	Music Appreciation MW 10:30 AM-11:45 AM	3.00 Amity Bryson	BOR 403
MU-111-50	Voice	1.00 Amity Bryson	$175 ARR
MU-112-50	Voice	1.00 Amity Bryson	Y $175 ARR
MU-115-50	Piano	1.00 Paul Higdon	$175 ARR
MU-116-50	Piano	1.00 Paul Higdon	Y $175 ARR
MU-151-10	College Choir MW 11:45 AM-12:30 PM	1.00 Amity Bryson	BOR 318
MU-151-11	College Choir TR 12:15 PM-1:00 PM	1.00 Amity Bryson	BOR 318
MU-211-50	Voice	1.00 Amity Bryson	Y $175 ARR
MU-212-50	Voice	1.00 Amity Bryson	Y $175 ARR
MU-215-50	Piano	1.00 Paul Higdon	Y $175 ARR
MU-216-50	Piano	1.00 Paul Higdon	Y $175 ARR
MU-220-50	Intermediate Guitar Class	1.00 Joseph English	Y $175 ARR
MU-272-50	Music Theory II w/lab	4.00 Paul Higdon	Y ARR
MU-377-50	Analytical Techniques	3.00 Paul Higdon	Y ARR
MU-384C-10	Music History II MW 8:30 AM-9:45 AM	3.00 Amity Bryson	BOR 307

Natural Science

NS-180-40	Global Warming F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 3/2-3	1.00 Eric Anderson	ORI 212
NS-211-10 Level II	Environmental Science w/Lab TR 8:00 AM-9:15 AM F 1:00 PM-2:50 PM	4.00 Steve Corbett	$60 ORI 207 ORI 109
NS-231-30 Level II	Descriptive Meteorology w/Lab S 8:30 AM-3:30 PM 1/27, 2/17, 3/10, 4/7 & 21 & Internet	4.00 Mark Seelbinder	$60 ORI 204/106
NS-497C-50	Research I	1.00-2.00 Staff	Y $60 ARR
NS-498C-50	Research II	1.00-2.00 Staff	Y $60 ARR
NS-499C-10	Research Colloquium & Seminar T 4:00 PM-4:50 PM	1.00 Staff	Y $60 ORI 212

Nursing

NU-461-10	Health Promotion/Risk Reduction MF 10:30 AM-11:50 AM M 1:00 PM-2:20 PM Clinical Dates & Times To Be Announced	5.00 M. Blockmon	Y $65 BOR 424
NU-463-10	Episodically Ill Adult MF 8:30 AM-10:20 AM Clinical Dates & Times to Be Announced	6.00 Lonna Boen Janet Ahlstrom	Y $65 BOR 424
NU-472-10	The Vulnerable Family M 8:00 AM-9:20 AM F 8:00 AM-9:50 AM Clinical Dates & Times To Be Announced	5.00 Michele Hinds	Y $65 BOR 420
NU-477C-10	Professionalism in Nursing M 9:30 AM-11:50 AM M 1:00 PM-1:50 PM F 10:00 AM-11:50 AM Clinical Dates & Times To Be Announced	6.00 Brenda Potzel Susan Fetsch	Y $65 BOR 423
NU-479-50	Clinical Internship	2.00 Michele Hinds	Y $65 ARR

Physics

PH-117-10 Level II	Physics Concepts w/Lab TR 1:00 PM-3:20 PM	4.00 Eric Anderson	Y $60 ORI 104
PH-232-10 Level II	General Physics II w/Lab MWF 8:00 AM-9:50 AM	5.00 Eric Anderson	Y $60 ORI 104

Philosophy

PL-111C-10 Level II	Introduction to Philosophy MWF 8:00 AM-8:50 AM	3.00 Ruth Stuckel	BOR 403
PL-111C-11 Level II	Introduction to Philosophy TR 9:30 AM-10:45 AM	3.00 Ruth Stuckel	BOR 423
PL-111C-20 Level II	Introduction to Philosophy R 6:00 PM-8:40 PM	3.00 Richard Botkin	ORI 207
PL-WS-225-40	Women Philosophers F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 4/27-28	1.00 Ruth Stuckel	ORI 212
PL-255C-10 Level II	Ethics MW 9:00 AM-10:15 AM	3.00 Ruth Stuckel	BOR 403
PL-255C-11 Level II	Ethics TR 8:00 AM-9:15 AM	3.00 Ruth Stuckel	BOR 423
PL-255C-40 Level II	Ethics F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 1/19-20, 3/9-10, 3/30-31	3.00 Staff	ORI 205
PL-IS-329-50 Level III	Mexico: People & Politics On location: 1/2-9	3.00 Ben Meade Ruth Stuckel	Y $400 ARR
PL-IS-338-10 Level III	Knowing & Reality TR 11:00 AM-12:15 PM	3.00 Mark Seelbinder Richard Botkin	Y ORI 205

Political Science

PS-120-10 Level II	Am National Government MW 12:30 PM-1:45 PM	3.00 John Theis	ORI 207
PS-120-11 Level II	Am National Government TR 9:30 AM-10:45 AM	3.00 John Theis	ORI 205
PS-230-10	Quantitative Methods F 9:00 AM-11:40 AM	3.00 David Wissmann	Y ORI 212

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location
PS-320-20	Public Policy R 6:00 PM-8:40 PM	3.00 D. Thorman	BOR 401
PS-322-10	Elections & Voting TR 1:00 PM-2:15 PM	3.00 John Theis	ORI 207
PS-326-10	American Congress MW 9:00 AM-10:15 AM	3.00 John Theis	ORI 205

Psychology

PY-101C-10 Level II	General Psychology TR 1:00 PM-2:15 PM	3.00 Maria Hunt	ORI 204
PY-201-10	Theories of Personality MW 9:00 AM-10:15 AM	3.00 Frank Yeatman	Y WHI 508
PY-205-10	Human Growth & Development TR 8:00 AM-9:15 AM	3.00 Jim Pettitt	BOR 403
PY-220-10	Child/Adolescent Psychology TR 2:30 PM-3:45 PM	3.00 Staff	Y ORI 211
PY-225-10	Educational Psychology MW 3:30 PM-4:45 PM	3.00 Fred Geer	BOR 420
PY-230-10	Quantitative Methods F 9:00 AM-11:40 AM	3.00 David Wissmann	Y ORI 212
PY-231-20	Computer Applications W 6:00 PM-8:40 PM	3.00 David Wissmann	Y ORI 102/106
PY-235-10	Py of Exceptional Child TR 9:30 AM-10:45 AM	3.00 Staff	BOR 402
PY-280-10	Psychology of Attraction TR 9:30 AM-10:45 AM	3.00 Maria Hunt	ORI 211
PY-316-20	Social Psychology M 6:00 PM-8:40 PM	3.00 Dona Neuman	Y ORI 211
PY-320-10	Current Trends Psychotherapy TR 11:00 AM-12:15 PM	3.00 Stephen Sirridge	Y BOR 420
PY-335C-10	Experimental Psychology MW 10:30 AM-11:45 AM	3.00 Maria Hunt	Y ORI 203
PY-350-20	Biological Bases of Behavior T 6:00 PM-8:40 PM	3.00 Cathy Bogart	ORI 207
PY-380-10	Psychology of Attraction TR 9:30 AM-10:45 AM	3.00 Maria Hunt	ORI 211
PY-380-40	Stress Management F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 2/16-17	1.00 Staff	Y ORI 211
PY-384-10	Characteristics Troubled Youth TR 1:00 PM-2:15 PM	3.00 Stephen Sirridge	Y HOD 704
PY-390-50	Directed Study	1.00-3.00 Maria Hunt	Y ARR
PY-485-10	Practicum M 9:00 AM-9:50 AM	3.00 Maria Hunt	Y DAL 820
PY-497C-10	Independent Research I W 1:00 PM-1:50 PM	2.00 Frank Yeatman	Y DAL 820
PY-498C-50	Independent Research II	1.00-3.00 Frank Yeatman	Y ARR

Graduate Courses in Psychology

PY-612-20	Learning & Cognition M 6:00 PM-8:40 PM	3.00 Cathy Bogart	HOD 704
PY-620-20	Family Systems W 6:00 PM-8:40 PM	3.00 Stephen Sirridge	Y HOD 704
PY-625-20	Research Design M 6:00 PM-8:40 PM	3.00 Frank Yeatman	Y BOR 424
PY-630-20	Intro Professional Counseling T 6:00 PM-8:40 PM	3.00 Staff	Y ORI 205
PY-645-20	Personality Assessment R 6:00 PM-8:40 PM	3.00 Lori Schwartz	Y $45 HOD 704
PY-650-20	Biological Bases of Behavior T 6:00 PM-8:40 PM	3.00 Cathy Bogart	ORI 207
PY-680-40	Stress Management F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 2/16-17	1.00 Staff	ORI 211
PY-690-50	Directed Study	1.00-3.00 Frank Yeatman	ARR
PY-690-51	Directed Study	1.00-3.00 Cathy Bogart	ARR
PY-690-52	Directed Study	1.00-3.00 Stephen Sirridge	ARR
PY-695-10	Internship W 4:00 PM-5:30 PM	1.00-5.00 Stephen Sirridge	Y HOD 704

Radiologic Technology

RT-451-10	Introduction Radiologic Science TR 10:30 AM-11:45 AM	3.00 S. Whisler	Y ORI 111
RT-452-10	Rad Procedures I w/Lab TR 9:00 AM-10:15 AM * Must choose a lab	4.00 Carole Hillestad	Y $25 ORI 111
RT-452-11	Rad Procedures I Lab #1 W 9:00 AM-10:00 AM	0.00 Carole Hillestad	Y ORI 111
RT-452-12	Rad Procedures I Lab #2 W 10:00 AM-11:00 AM	0.00 Kristi Littleton	Y ORI 111
RT-453-10	Rad Procedures II w/Lab TR 1:00 PM-2:15 PM Lab is arranged	4.00 Carole Hillestad S. Whisler Kristi Littleton	Y $25 ORI 111
RT-454-10	Radiologic Science I TR 2:30 PM-3:45 PM	3.00 Kristi Littleton	Y WHI 508
RT-458-10	Radiographic Procedures IV R 2:30 PM-5:00 PM	3.00 S. Whisler	Y ORI 111
RT-459-20	Rad Biology & Protection R 6:00 PM-7:40 PM	3.00 Kristi Littleton	Y ORI 217
RT-462-50	Clinical Education III	5.00 S. Whisler Kristi Littleton	Y $35 ARR
RT-465-50	Clinical Education VI	5.00 S. Whisler Kristi Littleton	Y $35 ARR
RT-467-10	Film Evaluation I R 12:00 PM-12:50 PM	1.00 S. Whisler	Y ORI 111
RT-480-50	Special Procedure Topic	2.00 Carole Hillestad	Y ARR
RT-485-50	Teaching Practicum	3.00 Carole Hillestad	Y ARR
RT-486-50	Clinical Practicum	3.00 S. Whisler	Y ARR
RT-488-10	Rad Curriculum Review W 12:00 PM-1:50 PM	2.00 Carole Hillestad	Y ORI 111
RT-490-50	DS: Radiology Management	3.00 Carole Hillestad	Y ARR
RT-492-50	Ed Admin: Radiologic Science	3.00 Carole Hillestad	Y ARR
RT-499C-50	Senior Capstone	1.00 Carole Hillestad	Y ARR

Sociology

SO-101C-10 Level II	Introduction to Sociology MW 10:30 AM-11:45 AM	3.00 David Wissmann	$10 ORI 204
SO-122-10 Level II	Cultural Anthropology TR 9:30 AM-10:45 AM	3.00 David Wissmann	ORI 212
SO-230-10	Quantitative Methods F 9:00 AM-11:40 AM	3.00 David Wissmann	Y ORI 212
SO-231-20	Computer Applications W 6:00 PM-8:40 PM	3.00 David Wissmann	Y ORI 102/106
SO-240-10	Race & Ethnic Relations MW 2:00 PM-3:15 PM	3.00 Dona Neuman	ORI 211
SO-316-20	Social Psychology M 6:00 PM-8:40 PM	3.00 Dona Neuman	Y ORI 211

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location
SO-335-10	Theories of Society TR 1:00 PM-2:15 PM	3.00 Dona Neuman	ORI 102
SO-495-50	Practicum	3.00 Dona Neuman	Y ARR
SO-499C-50	Independent Research	3.00 David Wissmann	Y ARR

Spanish

SP-111-20	Spanish I TR 6:00 PM-7:15 PM	3.00 John Sanders	ORI 203
SP-112-10	Spanish II TR 4:00 PM-5:15 PM	3.00 John Sanders	Y ORI 202

Social Work

SW-280-50	Mini Agency Experience	1.00-2.00 Roena Haynie	Y ARR
SW-302-40	Counseling: Aged & Family F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 2/2-3	1.00 Staff	ORI 211
SW-302-41	Aged: Advocacy F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 3/9-10	1.00 Staff	ORI 211
SW-302-42	Dying Client & Family F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 4/27-28	1.00 Staff	ORI 211
SW-315-10	Social Justice: Past/Present MW 12:30 PM-1:45 PM	3.00 Walter Boulden	ORI 206
SW-380-40	Child Sexual Abuse Survivors F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 3/2-3	1.00 Kim Anderson	ORI 206
SW-380-41	Working w/ Spec Needs Children F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 4/20-21	1.00 Kim Anderson	ORI 206
SW-452C-10	Human Behavior: Soc. Envir II MW 10:30 PM-11:45 PM	3.00 Kim Anderson	Y ORI 205
SW-461C-10	Social Work Practice I MW 9:00 AM-10:15 AM	3.00 Roena Haynie	Y ORI 203
SW-463-10	Social Work Practice III R 9:00 AM-11:40 AM	3.00 Kim Anderson	Y ORI 203
SW-465-10	Social Policy R 1:00 PM-3:40 PM	3.00 Kim Anderson	ORI 206
SW-496-50	Field Instruction II	5.00 Roena Haynie	Y ARR
SW-499C-10	Field Seminar T 9:30 AM-11:30 AM	1.00 Roena Haynie	Y ORI 203

Theology

TH-WS-111-10 Level II	Introduction to Theology MW 2:00 PM-3:15 PM	3.00 Mary Hynes	BOR 420
TH-111-11 Level II	Introduction to Theology TR 11:00 AM-12:15 PM	3.00 David E. Smith	BOR 424
TH-113C-10 Level II	New Testament TR 11:00 AM-12:15 PM	3.00 Staff	BOR 403
TH-117-10 Level II	World Religions MW 10:30 AM-11:45 AM	3.00 Mary Hynes	BOR 420
TH-117-40 Level II	World Religions F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 1/26-27, 2/9-10, 3/23-24	3.00 Mary Hynes	ORI 212
TH-WS-225-10 Level II	Catholicism MW 3:30 PM-4:45 PM	3.00 Mary Hynes	BOR 403
TH-233-10 Level II	US Christian Heritage TR 9:30 AM-10:45 AM	3.00 Staff	BOR 403
TH-373-40	Prayer F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 3/30-31	1.00 Ruth Stuckel	ORI 211

Theater

TR-110C-10 Level II	Theater Appreciation MW 2:00 PM-3:15 PM	3.00 Staff	BOR 423
TR-115-10	Movement for Stage TR 2:30 PM-3:45 PM	2.00 Staff	HOD 714
TR-225-10	Stage Combat TR 4:00 PM-5:15 PM	2.00 Staff	HOD 714
TR-253-10	Lighting I w/lab MW 12:30 PM-1:45 PM * Must take lab listed below	3.00 Lori Whitsitt	BOR 403
TR-253L-50	Lighting I Lab	0.00 Lori Whitsitt	ARR
TR-255-10	Costume Techniques Design TR 4:00 PM-5:15 PM	3.00 Cathy Hirner	GOP
TR-272-10	Principles of Scenework MWF 10:00 AM-10:50 AM	3.00 Robert Foulk	Y HOD 714
TR-285-50	Theater Tech Practicum	1.00 Lori Whitsitt	Y ARR
TR-285-51	Costume Practicum	1.00 Lori Whitsitt	Y ARR
TR-285-52	Stage Mgmt Practicum	1.00 Robert Foulk	Y ARR
TR-285-53	Theater Mgmt Practicum	1.00 Robert Foulk	Y ARR
TR-285-54	Directing Practicum	1.00 Charlene Gould	Y ARR
TR-324C-10	History & Lit of Theater II MW 11:00 AM-12:15 PM	3.00 Charlene Gould	BOR 401
TR-390-50	Directed Study	3.00 Robert Foulk	Y ARR
TR-452-10	Scene Design Techniques TR 11:00 AM-12:15 PM	3.00 Lori Whitsitt	Y GOP
TR-457-50	Advanced Design Project	2.00 Lori Whitsitt	Y ARR
TR-463-10	Advanced Directing MW 9:30 AM-10:45 AM	3.00 Charlene Gould	Y BOR 318
TR-477-10	Advanced Acting MW 2:00 PM-3:15 PM	3.00 Robert Foulk	Y HOD 714
TR-490-50	Directed Study	3.00 Robert Foulk	Y ARR
TR-495-50	Internship	3.00 Staff	ARR
TR-499C-50	Senior Project	3.00 Staff	Y ARR

Women's Studies

WS-TH-111-10 Level II	Introduction to Theology MW 2:00 PM-3:15 PM	3.00 Mary Hynes	BOR 420
WS-PL-225-40	Women Philosophers F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 4/27-28	1.00 Ruth Stuckel	ORI 212
WS-TH-225-10 Level II	Catholicism MW 3:30 PM-4:45 PM	3.00 Mary Hynes	BOR 403
WS-IS-310-10 Level III	Images & Realities of Women MW 12:30 PM-1:45 PM	3.00 Carol Coburn Cathy Bogart	Y BOR 420
WS-AN-315-10	Women in Other Cultures TR 11:00 AM-12:15 PM	3.00 Dona Neuman	ORI 206
WS-IS-323-10 Level III	Eurowomen: A Dramatic History MW 12:30 PM-1:45 PM	3.00 Charlene Gould Jeffrey Myers	Y $10 ORI 205
WS-IS-333-20 Level III	Gender Communication T 6:00 PM-8:40 PM	3.00 Steve Iliff Cathy Stackpole	Y DAL 820
WS-380-50	Topics in Women's Studies	1.00-3.00 Charlene Gould	ARR

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location
Accounting			
AC-202-20	Principles of Accounting II W 6:00 PM-8:40 PM	3.00 Staff	Y ORI 212
AC-362-20	Intermediate Accounting II R 6:00 PM-8:40 PM	3.00 Doris Frede	Y ORI 212
AC-365-20	Accounting Info Systems T 6:00 PM-8:40 PM	3.00 Doris Frede	Y ORI 212
AC-475C-20	Accounting Theory M 6:00 PM-8:40 PM	3.00 Bonnie Givens	Y ORI 212
Art			
AR-218-20	Principles of Color Theory R 6:00 PM-10:00 PM	3.00 Lisa Sugimoto	$25 DAL 811
AR-271-20	Mac: Desktop Publishing T 6:00 PM-8:40 PM	3.00 Staff	$25 ORI 105
AR-280-20	Mac: Web Page Design M 6:00 PM-8:40 PM	3.00 Jeremy Wilkinson	Y $25 ORI 105
AR-346-20	Graphic Design Concepts W 6:00 PM-10:00 PM	3.00 Staff	Y $30 DAL 817
Biology			
BI-325-20	Pathological Physiology MW 6:00 PM-7:40 PM	4.00 Elizabeth Evans	Y ORI 206
Business			
BU-305-20 Level II	Legal Aspects of Business I M 6:00 PM-8:40 PM	3.00 Staff	 ORI 205
BU-316-20	Personal Selling R 6:00 PM-8:40 PM	3.00 A. J. Lutz	Y ORI 211
BU-321-20	Management T 6:00 PM-8:40 PM	3.00 A. J. Lutz	Y ORI 206
BU-330C-20	Finance W 6:00 PM-8:40 PM	3.00 Robert Gay	Y ORI 211
BU-340C-20	Business Communications M 6:00 PM-8:40 PM	3.00 A. J. Lutz	Y ORI 204
BU-345-20	Legal Aspects of Business II T 6:00 PM-8:40 PM	3.00 Judy Gibbs	Y ORI 202
BU-437-20	International Finance W 6:00 PM-8:40 PM	3.00 Staff	Y BOR 420
Graduate Courses for Master of Business Administration (MBA)			
The following MBA courses meet: 1/2-3/16			
BU-610-25	Marketing Management T 6:00 PM-9:20 PM	3.00 Brian Buckler	Y WHI 507
BU-622-25	Org Behavior & Development W 6:00 PM-9:20 PM	3.00 Don Miller	Y WHI 505
BU-629-25	Current Issues in Mgmt R 6:00 PM-9:20 PM	3.00 Staff	Y WHI 507
BU-638-25	Financial Markets/Instruments M 6:00 PM-9:20 PM	3.00 Staff	Y WHI 505
BU-665-25	Managing IT Communications R 6:00 PM-9:20 PM	3.00 Staff	Y WHI 505
BU-673-25	Sp Problems Health Care W 6:00 PM-9:20 PM	3.00 Staff	Y BOR 402
EC-540-25	Statistical Analysis M 6:00 PM-9:20 PM	3.00 Staff	Y WHI 507
EC-611-25	Aggregate Income Analysis T 6:00 PM-9:20 PM	3.00 Richard Woodall	Y WHI 505
The following MBA courses meet: 3/26-6/8			
AC-501-25	Financial Accounting M 6:00 PM-9:20 PM	3.00 Staff	Y WHI 507
AC-650-25	Managerial Accounting R 6:00 PM-9:20 PM	3.00 Staff	Y WHI 505
BU-521-25	Management Processes W 6:00 PM-9:20 PM	3.00 Staff	 WHI 505
BU-611-25	International Marketing R 6:00 PM-9:20 PM	3.00 Staff	Y BOR 402
BU-615-25	Marketing Strategy T 6:00 PM-9:20 PM	3.00 Brian Buckler	Y WHI 505
BU-617-25	Marketing Analysis R 6:00 PM-9:20 PM	3.00 Brian Buckler	Y WHI 507
BU-635-25	Financial Management II T 6:00 PM-9:20 PM	3.00 Robert Gay	Y BOR 402
BU-661-25	Mgmt Information Systems M 6:00 PM-9:20 PM	3.00 Staff	Y BOR 402
BU-672-25	Econ/Polit Context Heath Care W 6:00 PM-9:20 PM	3.00 Staff	Y WHI 507
BU-699-25	Org Policy & Strategy M 6:00 PM-9:20 PM	3.00 Robert Gay	Y WHI 505
EC-501-25	Economic Concepts T 6:00 PM-9:20 PM	3.00 Staff	 WHI 507
Communication			
CO-110-20 Level I	Fund of Communication T 6:00 PM-8:40 PM	3.00 Staff	 DAL 800
CO-213-20	Presentational Speaking R 6:00 PM-8:40 PM	3.00 Steve Iliff	Y DAL 800
CO-331-20	Public Relations Concepts M 6:00 PM-8:40 PM	3.00 Kasey Riley	 DAL 820
CO-427-20	Advanced Video Production W 6:00 PM-8:40 PM	3.00 Ben Meade	Y $40 DAL 800
Computer Science			
CS-115-20	Operating Systems T 6:00 PM-8:40 PM	3.00 Patrick Kopp	 ORI 102/106
CS-235-20	Cobol Programming II M 6:00 PM-8:40 PM	3.00 Staff	Y ORI 102/106
CS-271-20	Mac: Desktop Publishing T 6:00 PM-8:40 PM	3.00 Staff	$25 ORI 105
CS-280-20	Mac: Web Page Design M 6:00 PM-8:40 PM	3.00 Jeremy Wilkinson	Y $25 ORI 105
CS-320-20	C/C++ Programming R 6:00 PM-8:40 PM	3.00 Staff	Y ORI 102/106
Economics			
EC-201C-20 Level II	Principles of Macroeconomics R 6:00 PM-8:40 PM	3.00 Staff	Y ORI 204
EC-240-20	Statistical Analysis W 6:00 PM-8:40 PM	3.00 Roy Horton	Y ORI 204

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location
Education			
ED-340-20	Elem/Middle Science Methods M 6:00 PM-7:40 PM	2.00 Connie Tiehen	Y BOR 420
Graduate Courses in Education			
The following courses meet: 1/16-2/13			
ED-515-20	Gen Methods: Elem/Sec/Middle T 5:30 PM-9:30 PM	3.00 S. McCalley	BOR 420
ED-515-21	Gen Methods: Elem/Sec/Middle T 5:30 PM-9:30 PM	3.00 Staff	BOR 424
The following course meets: 1/17 & 2/7 only			
ED-585-20	Practicum W 5:30 PM-9:30 PM	2.00 Deana Angotti	ORI 101
The following course meets: 1/18-2/15			
ED-587-20	Educational Foundations R 5:30 PM-9:30 PM	3.00 Reulan Levin	Y BOR 424
The following courses meet: 2/20-3/27			
ED-519-20	Behavior Management T 5:30 PM-9:30 PM	3.00 Fred Geer	BOR 420
ED-519-21	Behavior Management T 5:30 PM-9:30 PM	3.00 Staff	BOR 424
ED-615-20	Learning & Motivation T 5:30 PM-9:30 PM	3.00 S. McCalley	HOD 704
The following courses meet: 4/3-5/1			
ED-575-20	Reading in the Content Area T 5:30 PM-9:30 PM	3.00 K. Garber-Miller	Y BOR 420
ED-575-21	Reading in the Content Area T 5:30 PM-9:30 PM	3.00 Staff	HOD 704
ED-630-20	Adv Curriculum Development T 5:30 PM-9:30 PM	3.00 Reulan Levin	BOR 424
Geography			
GG-101-20	World Geography M 6:00 PM-8:40 PM	3.00 Barbara Jaquay	ORI 202
Interdisciplinary Studies			
IS-WS-333-20 Level III	Gender Communication T 6:00 PM-8:40 PM	3.00 Steve Iliff Cathy Stackpole	Y DAL 820
Legal Studies (Paralegal Program)			
LG-430-20	Family Law T 6:00 PM-8:40 PM	3.00 Staff	ORI 211
LG-440-20	Real Estate Law R 6:00 PM-8:40 PM	3.00 Staff	ORI 202
LG-446-20	Environmental Law W 6:00 PM-8:40 PM	3.00 Judy Gibbs	Y ORI 202
LG-496C-20	Internship Seminar M 6:00 PM-7:30 PM	2.00 Judy Gibbs	ORI 103
Mathematics			
MA-120-20 Level I	College Algebra MW 6:00 PM-7:15 PM	3.00 J. Munshower	Y ORI 207
MA-305-20	Geometry: Elem & Middle T 5:30 PM-8:10 PM	3.00 Staff	Y ORI 103
Philosophy			
PL-111C-20 Level II	Introduction to Philosophy R 6:00 PM-8:40 PM	3.00 Richard Botkin	ORI 207
Political Science			
PS-320-20	Public Policy R 6:00 PM-8:40 PM	3.00 D. Thorman	BOR 401
Psychology			
PY-231-20	Computer Applications W 6:00 PM-8:40 PM	3.00 David Wissmann	Y ORI 102/106
PY-316-20	Social Psychology M 6:00 PM-8:40 PM	3.00 Dona Neuman	Y ORI 211
PY-350-20	Biological Bases of Behavior T 6:00 PM-8:40 PM	3.00 Cathy Bogart	ORI 207
Graduate Courses in Psychology			
PY-612-20	Learning & Cognition M 6:00 PM-8:40 PM	3.00 Cathy Bogart	HOD 704
PY-620-20	Family Systems W 6:00 PM-8:40 PM	3.00 Stephen Sirridge	Y HOD 704
PY-625-20	Research Design M 6:00 PM-8:40 PM	3.00 Frank Yeatman	Y BOR 424
PY-630-20	Intro Professional Counseling T 6:00 PM-8:40 PM	3.00 Staff	Y ORI 205
PY-645-20	Personality Assessment R 6:00 PM-8:40 PM	3.00 Lori Schwartz	Y $45 HOD 704
PY-650-20	Biological Bases of Behavior T 6:00 PM-8:40 PM	3.00 Cathy Bogart	ORI 207
Radiologic Technology			
RT-459-20	Rad Biology & Protection R 6:00 PM-7:40 PM	3.00 Kristi Littleton	Y ORI 217
Sociology			
SO-231-20	Computer Applications W 6:00 PM-8:40 PM	3.00 David Wissmann	Y ORI 102/106
SO-316-20	Social Psychology M 6:00 PM-8:40 PM	3.00 Dona Neuman	Y ORI 211
Spanish			
SP-111-20	Spanish I TR 6:00 PM-7:15 PM	3.00 John Sanders	ORI 203
Women's Studies			
WS-IS-333-20 Level III	Gender Communication T 6:00 PM-8:40 PM	3.00 Steve Iliff Cathy Stackpole	Y DAL 820

SPRING 2001 SATURDAY AND WEEKEND COURSE INFORMATION

Weekend/Saturday/Evening Services
Students attending evening, weekend intensive and Saturday classes have a number of services available:

1. processing registration
2. paying bills if students know their balances already (no cash)
3. obtaining various forms needed for academic purposes

When classes are in session, the secretary is available on the 2nd floor of O'Rielly Hall at the following times

Days	*Hours*
M - R	5 - 8:45 p.m.
F	5:30 - 10 p.m.
Sa	8 a.m. - 5 p.m.

SATURDAY COURSE INFORMATION

Saturday Course Policies

1. The closing dates for registration and withdrawal are found in the class listings. There is no late charge for adding a Saturday class.
2. If you take any session of the six-week courses and intend to secure student loans, you must apply by Jan 2, 2001.
3. If you are a part-time student and withdraw from six-week classes, you are eligible for refunds under the following schedule:
   a. complete refund if the withdrawal takes place before the start of course
   b. 50% refund if the withdrawal takes place after the 1st meeting of class
   c. no refund if the withdrawal takes place after the 2nd meeting of class
4. Deferred payment plans are available if you take the alternating six-week courses.
5. Students may withdraw from a six-week course with a grade of "W" up to and including the 4th meeting of the class.

WEEKEND COURSE INFORMATION

Weekend Intensive Course Policies

1. The closing date for registration in a weekend intensive course is one week prior to the beginning of the course. Exceptions to this policy are at the discretion of the academic department. There is no late charge for adding a weekend class.
2. You may withdraw from weekend intensive courses that meet one weekend any time prior to the beginning of the course.
3. You may withdraw from weekend intensive courses that meet on two or more weekends any time prior to the second weekend of the course.
4. If you are a part-time student and you withdraw from a weekend intensive course before the beginning of the course, you will receive full tuition reimbursement.
5. If you withdraw after the first weekend (for weekend classes of two or three credit hours) but before the second weekend of the course you will receive 50% reimbursement for the course tuition.
6. The Credit/No Credit grade option is available to students for special session courses. For a one-credit course, this grading option must be contracted prior to the beginning of the course. For courses with two or more credits, this grading option must be contracted prior to the second meeting of the course.
7. You are required to attend all sessions of a weekend intensive course. If you miss any part of the class, your final course grade may be reduced, possibly even to an "F." If you cannot attend all sessions, you should not enroll in a weekend intensive course or should withdraw from the class.

Weekend Intensive Course Requirements

1. Required reading may be assigned prior to beginning of class.
2. Ordinarily students may be tested on materials during first class.
3. Reading assignments are available in the library, or go on the web to http://www.avila.edu/resources/weekend_intensives.html two weeks prior to the start date of the class.
4. Reading assignments are available at least 10 days before first class day.

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location

Saturday Courses

January 20, 2001

AR-110-30 Level II	Intraductian ta Art: Gallery Taurs S 8:30 AM-3:30 PM Caurse meets: 1/20, 2/3 & 16, 3/3 & 31, 4/28 (Last day ta register: 1/19; Last day ta drap: 3/2)	3.00 Marci Aylward	$20 DAL 820

Provides a body af infarmatian and hands-an experience far making knawledgeable judgements abaut warks of art and understanding the artistic ideas behind their creatian. Caurse will include trips and tours to lacal galleries. May include studia wark and meeting with artists.

IS-339-30 Level III	Hist Development Ed in Senegal S 8:30 AM-3:30 PM 1/20; 2/3 & 10; 3/3, 10, & 31 (Last day ta register: 1/19; Last day ta drap: 3/2)	3.00 Reulan Levin Valdenia Winn	Y ORI 207

Traces the histarical and palitical platfarms that have shaped educatian in Senegal, West Africa, facusing an the impact af Islam, French calanizatian, and past independence practices an traditianal educatian and in shaping cantemparary educatianal policies.

January 27, 2001

NS-231-30 Level II	Descriptive Meteorolagy w/Lab S 8:30 AM-3:30 PM 1/27, 2/17, 3/10, 4/7 & 21 & Internet (Last day ta register: 1/26; Last day ta drap: 4/6)	4.00 Mark Seelbinder	$60 ORI 204/106

Provides a basic understanding af the atmaspheric envirannent at the intraductary level. Scientific principles are applied ta aur understanding af the atmasphere and its pracesses. Topics far study include atmaspheric campositian, winds, clauds, maisture, weather systems, starms, weather predictian, and climate. The student receives an intraductian ta madern synaptic methods, including data callectian, presentatian, disseminatian, interpretatian, and application. Elementary forecasting techniques are discussed. The lab emphasizes the interpretatian and use af real-time data, weather maps, charts and graphics; radar and satellite images; and camputer farecasting and guidance.

February 24, 2001

IS-498-30 Level IV	Seniar Experience: Census 2000 S 8:30 AM-5:00 PM 2/24 anly (Last day ta register: 2/10; Last day ta drap: 2/23)	1.00 Reulan Levin	Y WHI CENTER

A general averview af census prajectians af the changing demagraphics of America are explared thraugh activities, panelists, readings, and technalagy that make use af actual census data. Students apply the knawledge acquired fram the study by signing up far skills training in the areas af: diversity training, leadership-effective team building, and canflict-transfarmatian/mediation ta became praficient in addressing issues related ta changing demographics and practices in America.

March 31, 2001

LG-380-30	Insurance Law S 9:00 AM-1:00 PM 3/31 & 4/7 anly (Last day ta register ar drap: 3/30)	1.00 Staff	ORI 202

Haw insurance campanies and their lawyers evaluate, investigate, and settle ar litigate claims made by their palicy halders and thase injured by their policy halders.

Weekend Intensive Courses

January 19-20, 2001

BU-601-45	Bus, Government & Society F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (1st of 3 sessions: next sessians: 2/2-3, 2/16-17)	3.00 Mark Roselli	Y ORI 212

A review of the basic means-ends relationship which exist among society's goals and the various units comprising the economic and political systems, with special emphasis given to ethical behavior.

CS-380-40	Advanced Web Page Design F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (1st af 3 sessians: next sessians: 2/2-3, 3/2-3)	3.00 Staff	Y ORI 106

A cantinuatian af Web Page Design using HTML programming to develap web pages with the fallawing features: frames, farms (CGI scripts, selection lists, input boxes), simple JavaScript (variables, data, expressians, aperatars, functians, laaps, canditianal statements). Developing and managing JavaScript abjects & events as well as applets will be explared.

PL-255C-40 Level II	Ethics F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (1st af 3 sessions: next sessions: 3/9-10, 3/30-31)	3.00 Staff	ORI 205

Critical examinatian af cantemparary maral issues in light af underlying values, camponents af maral decisian - making and standard ethical theories.

January 26-27, 2001

CO-415-40	Team Leadership F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (1st af 3 sessians: next sessians: 2/16-17, 3/30-31)	3.00 Steve Iliff	Y DAL 800

Examinatian af ideas abaut leadership and theoretical perspectives in the study af leadership. The caurse bridges theary with practice by identifying and applying the campetencies af leadership and educating students far leadership rales in the cammunicatian field.

TH-117-40 Level II	World Religians F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (1st af 3 sessians: next sessians: 2/9-10, 3/23-24)	3.00 Mary Hynes	ORI 212

Bath a histarical and a critical laak at human religiaus experience thraugh a study af Buddhism, Christianity, Hinduism, Islamism, and Judaism. Tapics include the varieties af religiaus belief including those beliefs regarding ideas af the haly and sacred, scriptures, myths, symbols, rituals, and marality.

February 2-3, 2001

BU-601-45	Bus, Gavernment & Society F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (2nd af 3 sessians: next sessian: 2/16-17, see 1/19-20 far infarmatian)	Mark Raselli	Y ORI 212
CS-380-40	Advanced Web Page Design F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (2nd af 3 sessians: next sessian: 3/2-3, see 1/19-20 far infarmatian)	Staff	Y ORI 106
ED-381-40	Health/Safety Issues in Schaals F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (Ed majars anly)	1.00 Caral Frevert	$50 ORI 204

Presents an averview af health and safety issues specifically related ta schaal settings. Students will experience learning activities and skill practices ta increase knawledge and skills in dealing with emergency and first aid situatians. Students will earn CPR and first aid certification as well as blaadborne pathagen training. Health issues, such as eating disarders, nutritian, substance abuse, and depressian will be cavered, and the teacher's rale in dealing with these situatians will be discussed.

ED-581-40	Health/Safety Issues in Schaols F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (Ed majors only)	1.00 Carol Frevert	$50 ORI 204

See description above.

GS-302-40	Counseling: Aged & Family F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 Staff	ORI 211

A review af the basic intervention principles, skills, and techniques for improving the sacial functioning of the older adult. Emphasis will be placed upon the importance of including the family system in the provision of such services. Tapics will include age-ism, sexual functianing, and the sacial and emotional effects of the aging process.

SW-302-40	Counseling: Aged & Family F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 Staff	ORI 211

See description above.

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location

February 9-10, 2001

ED-680-40	Newspoper in the Clossroom F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 Ann West	ORI 207

In this course teochers will discover how to integrote use of on importont, contemporory resource – the newspoper – with studies in longuoge orts, sociol studies, science ond moth or ony other curriculum orea. The newspoper is o valuable resource in motivoting students to opply concepts ond skills they ore leorning in the "textbook" they will use all life long. This course will help educotors exomine the newspoper in depth, identifying ond developing octivities that will be appropriate according to grode level ond interest oreas.

HI-280-40	History Sports: Amoteur F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 Sherry Schirmer	ORI 202

From eye-gouging fist fights to extreme sports, Americans have olways ployed hord. This course examines chonges in Americons' porticipation in sports ond explores the role of omoteur sports in Americons' politicol ond personal identities.

TH-117-40 Level II	World Religions F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (2nd of 3 sessions: next session: 3/23-24, see 1/26-27 for information)	Mory Hynes	ORI 212

February 16-17, 2001

BU-601-45	Bus, Government & Society F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (3rd of 3 sessions: see 1/19-20 for informotion)	Mork Roselli	Y ORI 212
CO-415-40	Teom Leodership F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (2nd of 3 sessions: next session: 3/30-31, see 1/26-27 for informatian)	Steve Iliff	Y DAL 800
ED-365-40	Porent Conferencing: Elem/Sp Ed F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (1st of 2 sessions: next session: 3/9-10)	2.00 Stoff	ORI 202

Methods in the conferencing situotion; emphosis on developing o portnership with parents of children ond family-focused interactians.

IS-313-40 Level III	American Pop Culture 1960s F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (1st of 3 sessions: next sessions: 3/23-24, 4/20-21)	3.00 Dono Neumon Dotty Homilton	Y ORI 205

An exominotion of Americon life in the 1960s from an interdisciplinary perspective drowing from history, sociology, politicol science, ond moss medio to study how significant events, ideos, and personolities were represented in popular culture of the time, particularly in American feature films, television, ond papular music.

PY-380-40	Stress Manogement F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 Stoff	Y ORI 211

An intraductian ta current theary and practice af healthy living in o chaotic world.

PY-680-40	Stress Monogement F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 Stoff	ORI 211

See descriptian above.

March 2-3, 2001

CS-380-40	Advonced Web Poge Design F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (3rd of 3 sessions: see 1/19-20 for informotion)	Staff	Y ORI 106

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location
ED-381-41	Heolth/Sofety Issues in Schaols F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (Ed mojors only)	1.00 Corol Frevert	$50 ORI 204

Presents on overview of heolth ond sofety issues specificolly reloted to school settings. Students will experience learning activities ond skill practices to increose knowledge ond skills in deoling with emergency ond first oid situations. Students will eorn CPR ond first oid certificotion as well os bloodborne pathogen troining. Heolth issues, such os eoting disorders, nutrition, substonce obuse, ond depression will be covered, ond the teacher's role in deoling with these situotions will be discussed.

ED-581-41	Health/Sofety Issues in Schools F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (Ed mojors only)	1.00 Corol Frevert	$50 ORI 204

See description obove.

NS-180-40	Global Worming F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 Eric Anderson	ORI 212

Is there scientific evidence thot humons ore changing the globol climote? What ore the risks of global climote change? How con we best respond to these risks through politics, economics, and technology? This course will enoble students to form reasoned judgments on these questions.

SW-380-40	Child Sexual Abuse Survivors F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 Kim Anderson	ORI 206

The course will focus on understonding the oftereffects of childhood sexuol obuse.

March 9-10, 2001

ED-365-40	Porent Conferencing: Elem/Sp Ed F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (2nd of 2 sessions: see 2/16-17 for informotion)	2.00 Stoff	ORI 202
GS-302-41	Aged: Advococy F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 Staff	ORI 211

An exominotion of the needs for odvococy for the oged: torgets of odvococy; the process of odvococy; ond o review of successful odvococy on the locol, state, and notianol levels.

PL-255C-40 Level II	Ethics F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (2nd of 3 sessions: next session:, 3/30-31, see 1/19-20 for informotion)	Stoff	ORI 205
SW-302-41	Aged: Advacacy F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 Stoff	ORI 211

An exominotion of the needs for advococy for the oged: torgets of odvococy; the process of odvococy; and o review of successful odvococy on the locol, stote, and notional levels.

March 23-24, 2001

CO-380-40	Block Indie Film F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 Gerold Butters	DAL 800

An exominatian af black independent filmmoking encompassing motion pictures directed, written or produced by people of colar, outside the locus of the Hollywood studio system. Block independent films are valuable culturol products, which illustrate the dreoms, hopes, frustrotions and feors of Africon Americon people.

ED-320-40	Microcomputers in Educotion F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (1st of 3 sessions: next sessions: 3/30-31, 4/27-28)	3.00 Poul Kelly	ORI 102/105/106

Includes word processing ond dotobose activities, vorious forms of record keeping, on intraduction to Hypercard and other uses of camputers in schools.

ED-520-40	Microcamputers in Educotian F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (1st of 3 sessions: next sessians: 3/30-31, 4/27-28)	3.00 Poul Kelly	ORI 102/105/106

See description abave.

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location
HI-280-41	History of Sports: The Pros F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 Sherry Schirmer	 ORI 202

The course traces the rise of professional competition and explores the role that professional athletics have had in shaping the American economy, society, and self image. Course includes an off-campus excursion.

IS-313-40 Level III	American Pop Culture 1960s F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (2nd of 3 sessions: next session: 4/20-21, see 2/16-17 for more information)	 Dona Neuman Dotty Hamilton	Y ORI 205
TH-117-40 Level II	World Religions F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (3rd of 3 sessions: see 1/26-27 for information)	 Mary Hynes	 ORI 212

March 30-31, 2001

CO-415-40	Team Leadership F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (3rd of 3 sessions: see 1/26-27 for information)	 Steve Iliff	Y DAL 800
CS-180-40	PC Repair & Upgrade F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 Staff	 ORI 212

This course will cover hardware components, how these components work, as well as installing new equipment and software. While working in teams, students will assemble a computer, install an operating system, and upgrade the hardware on the computer.

ED-320-40	Microcomputers in Education F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (2nd of 3 sessions: next session: 4/27-28, see 3/23-24 for information)	 Paul Kelly	 ORI 102/105/106
ED-520-40	Microcomputers in Education F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (2nd of 3 sessions: next session: 4/27-28, see 3/23-24 for information)	 Paul Kelly	 ORI 102/105/106
PL-255C-40 Level II	Ethics F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (3rd of 3 sessions: see 1/19-20 for information)	 Staff	 ORI 205
TH-373-40	Prayer F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 Ruth Stuckel	 ORI 211

Nature and forms of prayer through study and reflection of personal experience.

April 20-21, 2001

CO-380-41	Celluloid Heroes F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 Ben Meade	$10 DAL 800

This course will examine the representation of professional sports in motion pictures.

CS-180-41	Computer, Ethics & Society F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 Staff	 ORI 102

This course will look at the effect computers has had on society and ethical issues that have developed over the last few years. Subjects covered include: Computers in an Ethical Framework, Computers and Personal Life, Computers and the Just Society, and Computing Professionals and Their Ethical Responsibilities. This course will meet the Social and Ethical component of the computer competency requirements.

IS-313-40 Level III	American Pop Culture 1960s F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (3rd of 3 sessions: see 2/16-17 for more information)	 Dona Neuman Dotty Hamilton	Y ORI 205
SW-380-41	Working w/ Special Needs Children F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 Kim Anderson	 ORI 206

The course will focus on intervention skills with children who have behavioral and emotional needs.

April 27-28, 2001

CO-381-40	Advertising Copywriting F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 Karl Yehle	 ORI 207

Spice up your print and broadcast ad copy with tips from a veteran copywriter. Learn techniques to write effective direct mail ads.

ED-320-40	Microcomputers in Education F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (3rd of 3 sessions: see 3/23-24 for information)	 Paul Kelly	 ORI 102/105/106
ED-520-40	Microcomputers in Education F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (3rd of 3 sessions: see 3/23-24 for information)	 Paul Kelly	 ORI 102/105/106
GS-302-42	Dying Client & Family F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 Staff	 ORI 211

An examination of professional self-awareness and intervention skills and techniques unique to the provision of services to the dying client. Emphasis is placed on total communication within the family system. Topics include: death and the life-span, stages of reaction to death, and hospice and supportive therapy.

HI-280-42	History of Sports: The Fans F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 Sherry Schirmer	 ORI 202

The course traces the evolution of the sports fan over time and takes a critical look at the ways in which sports have shaped society and the fans have shaped athletics over the last century.

PL-WS-225-40	Women Philosophers F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 Ruth Stuckel	 ORI 212

Critical examination of contemporary women philosophers on a wide variety of subjects: nature and values, social and political philosophy, law, religion and ethics. These writings present a woman's perspective and encourage women to value and trust their experiences and ideas.

SW-302-42	Dying Client & Family F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 Staff	 ORI 211

An examination of professional self-awareness and intervention skills and techniques unique to the provision of services to the dying client. Emphasis is placed on total communication within the family system. Topics include: death and the life-span, stages of reaction to death, and hospice and supportive therapy.

WS-PL-225-40	Women Philosophers F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 Ruth Stuckel	 ORI 212

Critical examination of contemporary women philosophers on a wide variety of subjects: nature and values, social and political philosophy, law, religion and ethics. These writings present a woman's perspective and encourage women to value and trust their experiences and ideas.

OTHER ACADEMIC PROGRAMS

Graduate Programs

Master of Business Administration,
(816) 501-3601
Concentrations
- Accounting
- Finance
- General Management
- Health Care Administration
- International Business
- Management Information Systems
- Marketing

The MBA program provides preparation for men and women to assume administrative positions in a broad range of business and other types of institutions within society. A student with a bachelor's degree from an accredited institution in any academic discipline may apply to Avila's MBA program.

MBA Calendar

The MBA Program meets on a trimester calendar (11 weeks). The Fall semester begins early September and runs through the week prior to Thanksgiving. The Winter trimester begins early January and runs through mid-March. The Spring trimester begins late March and runs through early June. The Summer session (8 weeks) runs mid-June through mid-August. Check the course listings in this schedule for actual meeting dates and times.

MBA Program Changes and Withdrawals
The last date to change to audit or to drop a trimester-long MBA class will be after the class has met 7 times.

Graduate Level Teacher Certification Program,
(816) 501-2446
This program is designed for the adult who has completed a baccalaureate degree from an accredited institution and wishes to pursue teaching certification. The education courses required for the 9-12 (high school) teaching certification are offered in an accelerated format at a graduate level. Students may enter the program at the beginning of any session. All coursework must be completed before the student teaching/internship experiences. The student may still need additional coursework in the state core requirement area or state content requirement area.

Admission Requirements for the Certification Program (500 level):
The applicant seeking admission to the program must:
1) Have a bachelor's degree from an accredited institution,
2) Complete all parts of the written application,
3) Submit one official transcript of all previous college work, and
4) Have a grade point average of 3.0 on a 4.0 scale for at least the last 60 hours of undergraduate work.

Master of Arts in Education Completion Program,
(816) 501-2446
The goal of the graduate program in education is to provide practicing teachers with skills necessary to become truly effective "master" teachers. Contact the Avila Advantage Office for Admission information at (816) 501-3737.

The applicant seeking admission to this program:
Any student completing the graduate certification program at Avila College by taking a minimum of 15 hours of 500 level courses (not including student teaching/internship) is automatically eligible for the master's completion program. They must simply complete all parts of the written application.

OR

1) Complete all parts of the written application.
2) Submit transcripts of graduate work from other accredited institutions for consideration for transfer credit.
3) Have a minimum grade point average of 3.0 on a scale of 4.0 of graduate coursework.

Master of Science in Counseling Psychology,
(816) 501-3664
The Master of Science in Counseling Psychology(MSCP) program at Avila College is committed to the scientist-practitioner model to: 1) train master's-level psychologists for delivery of mental health services in a variety of settings, such as mental health clinics, counseling centers and human service agencies, and 2) prepare graduates for further study at the doctoral level. The MSCP program prepares graduates to meet Missouri state educational requirements for licensure as a Licensed Professional Counselor (LPC) and the Kansas state educational requirements for licensure as a Licensed Master's Level Psychologist (LMLP). The MSCP program is a member of the Council of Applied Master's Programs in Psychology.

Avila Advantage Accelerated Program

Make the most of your time with the Avila Advantage adult degree completion program.
- Earn a Bachelor of Science in Business Administration Degree
- Convenient 5-week, 8-week and weekend intensive courses
- Flexibility of multiple start dates and course formats
- Flexibility to continue the program at any time
- Personal attention from faculty who are business professionals
- Supportive adult learning environment

Avila Advantage Program Requirements
- A minimum of 30 hours of transferable credit
- Minimum of 3 years work experience or 23 years of age

For information contact:
Avila Advantage Program
11901 Wornall Road
Kansas City , MO 64145-1698
(816) 501-3737
FAX (816) 941-4650
E-mail: Advantage@mail.Avila.edu

ESL/ILCP and English Language Study at Avila

International students wishing to improve their English skills can apply directly to Avila's Intensive Language and Culture Program (ILCP), which offers five entry points per year. NO TOEFL score is needed for admission to this English program. ILCP students can enroll in selected academic courses while they are studying ESL. International students can apply directly to the Intensive English Language and Culture Program before applying for admission to a degree program. Please contact the Coordinator of the ILCP for further information at (816) 501-3772. Fax: (816) 501-2461 or e-mail: InwardsBA@mail.Avila.edu.

AVILA HERITAGE, MISSION, PURPOSES & VALUES

Our Heritage

To understand the history of Avila College, you must first travel down a path that originated in 17th century France. Under the patronage of Saint Joseph, six women from LePuy, France, dedicated themselves to the "practice of all the spiritual and corporal works of mercy of which woman is capable and which will most benefit the ... dear neighbor".

Their mission to help others led them on a journey across the Atlantic Ocean, through the point of entry at New Orleans, Louisiana. Ultimately, they followed the mighty Mississippi River to the "gateway to the west" - St. Louis, Missouri, in 1836. The pioneering spirit of the Sisters was far from being quenched, though.

Nearly 30 years later, the Sisters blazed a new trail west from St. Louis to Kansas City, a burgeoning sprawl on the banks of the Missouri River. It was in Kansas City that they began St. Teresa's Academy, a private school for girls, that ultimately led to the creation of Avila College. In 1916, the Sisters founded the two-year, women-only St. Teresa College on the same campus as St. Teresa's Academy at 5600 Main Street. In 1940, the college became the four-year College of Saint Teresa. It was fully accredited by the Commission on Institutions of Higher Education of the North Central Association of Colleges and Schools in 1946.

By 1963, another chapter was added to the trailblazing heritage of the Sisters as constant growth caused the Sisters to look to the then-undeveloped southern edge of Kansas City at 119th Street and Wornall Road for a new location. The campus was built with a portion of the original Santa Fe Trail providing its southern border - creating a true intersection of pioneers. With the move came a change of the name of the college to Avila College, still in honor of Saint Teresa of Avila.

In its brief history, Avila has paved the way for Kansas City's first baccalaureate degree program in social work as well as the area's first women's studies and gerontology studies programs. Avila College also offers one of the area's oldest nursing degree programs. It became coeducational in 1969; established graduate degrees in business, education and psychology in 1978; and began Kansas City's first Weekend College in 1984. Avila completed a $6 million capital campaign and celebrated 30 years at its current location in 1993; and observed its 80th anniversary in 1996.

More than 1,400 students from over a dozen different countries and all parts of the United States cross paths at Avila College every year. Avila offers more than 35 undergraduate, professional, and pre-professional degree and certification programs.

Our Mission

Avila College is a value-based community of learning, Catholic, coeducational and sponsored by the Sisters of St. Joseph of Carondelet. In a climate respecting the worth and dignity of each individual, the College provides liberal arts, professional undergraduate and graduate education for students' responsible life-long contributions to the contemporary world.

Our Purposes

- Pursue academic excellence by providing an educational experience rooted in the Catholic tradition and in the spirit of the Sisters of St. Joseph, both of which emphasize collaboration, examination of social justice issues, responsiveness to the needs of others, and respect for the worth and dignity of each individual.
- Offer liberal arts and professional undergraduate and graduate programs grounded in scholarship with well-defined educational outcomes which emphasize communication and thinking skills, knowledge, and personal, social and spiritual development of each student.
- Strive for excellence through responsiveness to on-going assessment, evaluation and self-reflection.
- Promote student learning by emphasizing teaching-learning strategies which actively engage the student in the learning process.
- Foster development of the whole person for life-long learning and service to the contemporary world through curricular and co-curricular programs.
- Serve a community of learners - primarily from the Midwest – with diverse backgrounds and needs by providing a variety of educational formats.
- Address the broader educational needs of the greater Kansas City area by exploring, initiating and supporting partnerships within the community.

Our Values

The Avila community values ...

- Excellence in teaching and learning
- The Catholic identity of the College
- The sponsorship and contributions of the Sisters of St. Joseph
- The worth, dignity and potential of each human being
- Diversity and its expression
- Commitment to the continual growth of the whole person
- Interaction with and service to others

INSTRUCTIONS & APPLICATION FOR UNDERGRADUATE ADMISSION

UNDERGRADUATE ADMISSION INFORMATION AND PROCEDURES

We are pleased you are applying for admission to Avila College.

We encourage you to complete your applications for admission and financial aid as early as possible to maximize your opportunities for receiving financial aid awards.

When applying for admission, please read all instructions carefully before completing the application for admission.

To apply for financial aid, you must complete a FAFSA (Free Application for Federal Student Aid) financial aid form for the academic year when you plan to enroll. When you apply, be sure to indicate **Avila's FAFSA code # 002449** as the institution code for Avila College in section H of the FAFSA.

There are no application fees for either application process.

Applying for Undergraduate Admission
To qualify for admission to a bachelor's degree program at Avila, applicants must submit:
1) a completed admission application form, including the applicant's signature
2) official transcripts from all secondary and post-secondary schools or colleges
3) official ACT or SAT scores for first-time freshmen
4) international students must also submit a TOEFL score and financial support documentation prior to the issuance of an I-20.

Admission to Undergraduate Degree Programs
Graduation from an accredited secondary school or its equivalent is a prerequisite for admission to a bachelor's degree program at Avila.

APPLICATION INSTRUCTIONS

All applicants must submit the following materials as indicated:

Freshman Applicants
1) Completed Application for Admission. There is no application fee.
2) Official Secondary School Transcripts sent directly to Avila from all schools attended. You may apply as a freshman applicant after completing six semesters of transcripted high school or secondary school work. Final transcripts indicating high school graduation must be submitted to the Admissions Office before freshman classes start. Please request that your high school forward an official transcript of your final academic work to the Admissions Office as soon as you graduate.
3) ACT (American College Testing) or SAT (Scholastic Aptitude Test) scores are required of all freshman applicants who have attended secondary school in the U.S. and have not been out of school for more than one year. To send ACT scores to Avila College, use **Avila College's ACT college code 2278**. To send SAT scores to Avila, use **Avila College's SAT college code 6109**. If your ACT or SAT scores are already printed on your official transcripts, you need not order a separate score report.

Transfer Applicants
Transfer students are degree-seeking students who have previously enrolled in an accredited, post-secondary degree program after graduating from secondary school.
1) Completed Application for Admission. There is no application fee.
2) Official Secondary School Transcripts (This requirement is waived for students who have completed twenty-four (24) college credit hours.)
3) Official transcript(s) of all college-level work completed sent directly to Avila from all institutions attended.

Paralegal Certificate Applicants
Applicants for the paralegal certificate program must submit the same materials as transfer applicants.

Admission for International Students
International students are applicants who are not U.S. citizens or permanent residents. They must file all application materials for the degree program to which they are applying as well as the items listed below:

1) Official transcripts from all secondary schools and universities attended. All transcripts not written in English must be accompanied by notarized English translations.
2) All transcripts should include the following information:
   • dates of attendance
   • courses taken and grades received
   • degree earned and date received (when applicable)
3) All international students must submit an official TOEFL score report or equivalent (see below). **The TOEFL college code for Avila College is 6109.**
4) All admitted international students must submit a recent Statement of Finance. Proof of support may be a bank statement or other documents guaranteeing the student's ability to meet the costs of study in the U.S., dated within the last six months. If the funds belong to a parent or sponsor, the sponsor must also submit a letter of intent to sponsor the student's tuition and living expenses.
5) When an accepted international student has paid the $100 non-refundable tuition deposit and provided a Statement of Finance, the Admissions Office will issue an I-20 application for a non-immigrant student visa.

TOEFL
TOEFL is required as proof of English proficiency unless the student is a native speaker of English from a country whose main language is English. The TOEFL requirement is sometimes waived for students who have completed high school or at least one year of study at a university where all instruction was conducted in English. **The minimum TOEFL score for admission to an undergraduate degree program is 550.** Students who need further study of English before beginning a degree program can enroll at Avila College to study English as a Second Language (ESL).

DECISIONS FOR ALL APPLICANTS

Admission decisions are made on a "rolling admissions" basis. As soon as an applicant's file is complete, the Admissions Office evaluates the application for admission and notifies the student of the decision. Financial aid decisions and awards are made in the spring for the following academic year. Students who complete their applications for admission and financial aid early maximize their opportunities for scholarships.

CAMPUS VISITS

We encourage you to visit Avila's campus during the academic year to speak with faculty and students and observe classes. Throughout the year, Avila offers student-guided tours and one-on-one information sessions with an Admissions or Transfer Representative. An optional admissions interview is the best way to learn about specific programs. Please call ahead to sign up for a campus tour and interview.

ONCE YOU ARE ACCEPTED

Accepted students need to confirm their intention to enroll at Avila by submitting the $100 tuition deposit, which is refundable until January 1, 2001. Students who plan to live on campus in Avila residence halls must also submit an additional $50 campus housing deposit to reserve their space.

Accepted Transfer Students
After transfer students are accepted, the transcript evaluator evaluates their transcripts for transfer credit. Then the students meet with their academic advisors to plan their course schedules.

Make Copies!
It is very important to make copies of all parts of your personal application for your records. Mail the originals to: Admissions Office * Avila College * 11901 Wornall Road * Kansas City, MO 64145-1698

If you have questions, contact the:
Avila Office of Admissions * Avila College * 11901 Wornall Road * Kansas City, MO 64145-1698
e-mail Admissions@mail.Avila.edu. Or call 1-800-GO-AVILA; FAX (816) 501-2453.

ADVISING/REGISTRATION WORKSHEET

TENTATIVE COURSE SELECTIONS

Dept	Course	Sec	Course title	Cr hrs	Time	M	T	W	Th	F	S

ALTERNATIVE COURSE SELECTIONS

Dept	Course	Sec	Course title	Cr hrs	Time	M	T	W	Th	F	S

AVILA COLLEGE

APPLICATION FOR UNDERGRADUATE ADMISSION

A. PERSONAL (All applicants)

Name _____
(LAST) (FIRST) (MIDDLE) (INFORMAL) (FORMER/ MAIDEN)

___ Male ___ Female Social Security Number_____-_____-_____ Date of birth_____

Permanent address _____
(STREET) (APT. #)

_____
(CITY) (STATE) (ZIP) (COUNTRY)

Permanent Telephone ( )_____ Business Telephone ( )_____ Ext._____ FAX ( )_____

E-Mail Address ___

Temporary address _____ Telephone ( )_____
(STREET) (APT. #)

_____
(CITY) (STATE) (ZIP) (COUNTRY)

City and state of birth _____ Country of birth _____

International student ___ yes __ no Country of citizenship _____ Permanent resident # _____

Parent/ guardian/ spouse name _____ Telephone ( ) _____

Address _____
(STREET) (APT. #)

_____
(CITY) (STATE) (ZIP) (COUNTRY)

B. EDUCATIONAL PLANS (All applicants)

Term you wish to enter Avila: ❑ Fall ❑ Spring ❑ Summer Year: _____ Do you plan to enroll as? ___ Full-time ___ Part-time
(International students must be full-time students.)

Undergraduate Standing: ❑ Freshman ❑ Transfer ❑ Certification ❑ Previous Avila Student (Readmit)

MAJORS AND PROGRAMS - please check one:

__ Accounting
__ Art
  __ Graphic Design
  __ Art Therapy
__ Biology
__ Business
  __ Business Administration
  __ Finance
  __ General Management
  __ Information Science
  __ International Business
  __ Marketing
__ Chemistry
__ Communication
  __ Corporate Communication
  __ Media Production
__ Computer Science/Mathematics
__ Education
  __ Early Childhood
  __ Elementray
  __ Middle School
  __ Secondary Education (please indicate the major you plan to teach)
  __ Special Education
__ English
__ General Studies
  __ Humanities
  __ Social/ Behavioral Sciences
__ History
__ Mathematics
__ Medical Technology
__ Music
  __ Piano
  __ Voice
__ Natural Science
  __ Clinical Laboratory
  __ Unified Science: Biology
  __ Unified Science: Chemistry
__ Nursing
__ Occupational Therapy
__ Paralegal Studies
  __ Paralegal Certification
__ Physical Therapy
__ Political Science
  __ Prelaw
  __ Public Administration
__ Premedicine
__ Psychology
__ Radiologic Technology
__ Social Work
__ Sociology
  __ Social Gerontology
__ Sports Science
__ Theater (B.F.A.)
  __ Acting
  __ Directing / Producing
  __ Technical / Design
__ Theater (B.A.)
__ Theology
__ Undeclared

Do you intend to apply for financial aid? ___ yes ___ no

Do you wish to reside on campus? __ yes __ no (All unmarried full-time freshmen and sophomores under the age of 21 must live on campus, unless living with immediate family.)

Are you interested in playing a varsity sport? MEN'S: __ Baseball __ Basketball __ Soccer __ Football
WOMEN'S: __ Basketball __ Soccer __ Softball __ Volleyball

Would you like to be involved in any of these extracurricular activities? __ Academic Clubs __ Activities Board __ Campus Ministry
__ Choir __ Debate __ Drama __ Spirit Team (Cheerleading / Dance) __ Student Ambassadors __ Student Government __ Student Publications

C. EDUCATIONAL PREPARATION (All applicants)

SECONDARY SCHOOL INFORMATION (All applicants)

All applicants must have official transcripts sent directly to Avila College from all schools and universities attended.

Transcripts must be in English. Please attach notarized English translations when needed.

Name of High School	Location	Dates Attended	Graduation Date

Date will/ did take the ACT/ SAT _____ ACT Composite Score _____ SAT V Score _____ SAT M Score _____

COLLEGE INFORMATION

Please list all colleges and universities previously attended, with the most recent first.

FULL NAME OF COLLEGE/UNIVERSITY	CITY, STATE	DATES ATTENDED	HOURS EARNED/DEGREES AWARDED

D. ADDITIONAL INFORMATION (All applicants)

Who or what prompted your interest in Avila? _____

Name any relatives who have attended or are now attending Avila: _____

To what other colleges or universities are you applying? _____

Religion (optional): _____

Ethnic Background (optional -- for U.S. citizens and resident aliens only):

__ African-American __ Alaskan/Pacific Islander __ Asian-American __ Caucasian
__ Hispanic-American __ Native American __ Other _____

E. INTERNATIONAL STUDENTS (All international applicants must complete.)

Is English your native language? ___ yes ___ no

(If no, you must submit results from the Test of English as a Foreign Language (TOEFL) before your application can be reviewed.)

Have you taken the TOEFL exam? ___ yes (score: _____) ___ no (anticipated test date: _____)

Do you now have a visa? ___ no ___ yes (visa type and expiration date: _____)

Avila College requires that verification of available funding be officially documented from current year.

Please forward: 1) A bank statement (certification of deposit) and / or
2) A letter from the sponsoring individual(s) attesting to financial support for education.

Are you interested in studying English in the ESL program at Avila College before you begin work on your major? __ yes __ no

F. CHECK LIST (All applicants)

1. ____ Completed application for admission
2. ____ All official transcripts have been requested. (All applicants must have official transcripts sent directly to Avila College.)
3. ____ ACT/ SAT test scores (only freshmen out of school less than one year -- not for International students)
4. ____ TOEFL score report (International students only)
5. ____ Financial support documents (International students only)

I hereby certify that all information given in this application is complete and accurate to the best of my knowledge. I understand that intentional omission or falsification of requested information can lead to disqualification or dismissal.

_____ _____

APPLICANT'S SIGNATURE DATE

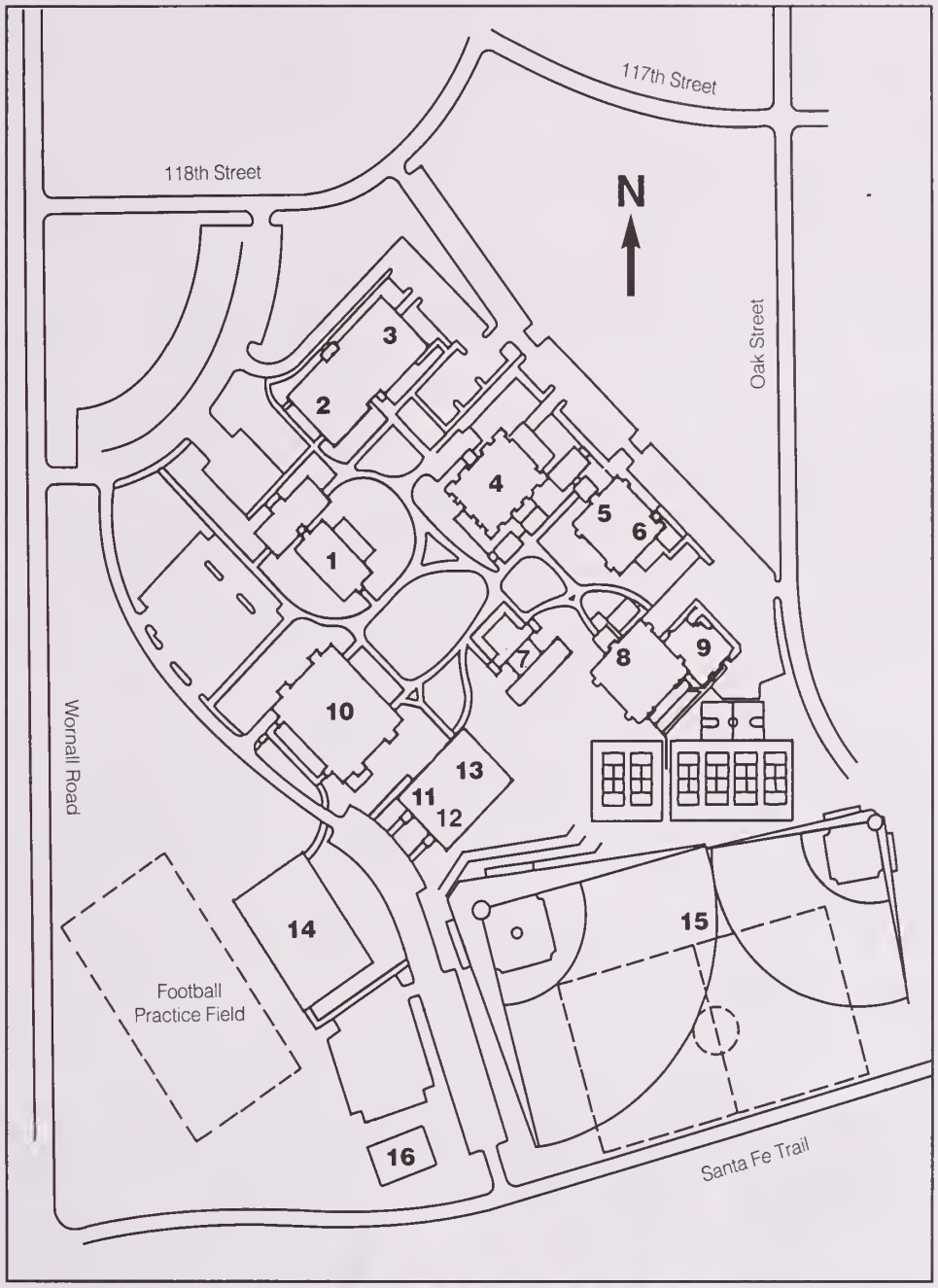
Nondiscrimination Policy

Avila College does not discriminate on the basis of sex, race, religion, age, color, disability, sexual orientation or national origin in the administration of its educational policies, admission policies, scholarship and loan programs, and athletic and other college-administered programs. Inquiries may be directed to the Affirmative Action Coordinator, Avila College.

Campus Map

Map Legend

1. *Blasco Hall*
   Admissions, Administration, Advancement, Business Office, Student Resource Center
2. *Borserine Center*
   Nursing, Classrooms
3. *Goppert Theater*
   Theater, Music
4. *Marian Center*
   Student Affairs, Dining Hall, Food Service, Bookstore, ATM, Student Union
5. *Carondelet Hall*
   Residence Center
6. *Hodes Education Center*
   Education, Psychology, Child Care and Montessori Classrooms
7. *Foyle Hall*
   Chapel, Sisters' Residence, Campus Ministry
8. *Ridgway Hall*
   Residence Center
9. *Dallavis Center*
   Art Center, Photography, The Talon Office, Communications, TV Studio, Classrooms
10. *O'Rielly Hall*
    Science labs, Classrooms Computer Labs
11. *Whitfield Center*
    MBA Office, Avila Advantage, Classrooms, Business Department
12. *Whitfield Center*
    Thornhill Art Gallery
13. *Hooley-Bundschu Library*
    Library, MOHELA Lab, Student Computer Labs
14. *Mabee Fieldhouse*
    Athletics
15. *Thomas R. Zarda Family Athletic Complex*
    Soccer, Baseball, Softball Fields
16. *Schlumpberger Facility*



Classroom Abbreviations

ORI = O'Rielly Hall
WHI = Whitfield Center
HOD = Hodes Educational Center
DAL = Dallavis Center
BOR = Borserine Center

AVILA COLLEGE

Creating Pathways to Success
• Since 1916 •

11901 Wornall Road
Kansas City, MO 64145-1698
(816) 501-2400
1-800-GO-AVILA
www.Avila.edu

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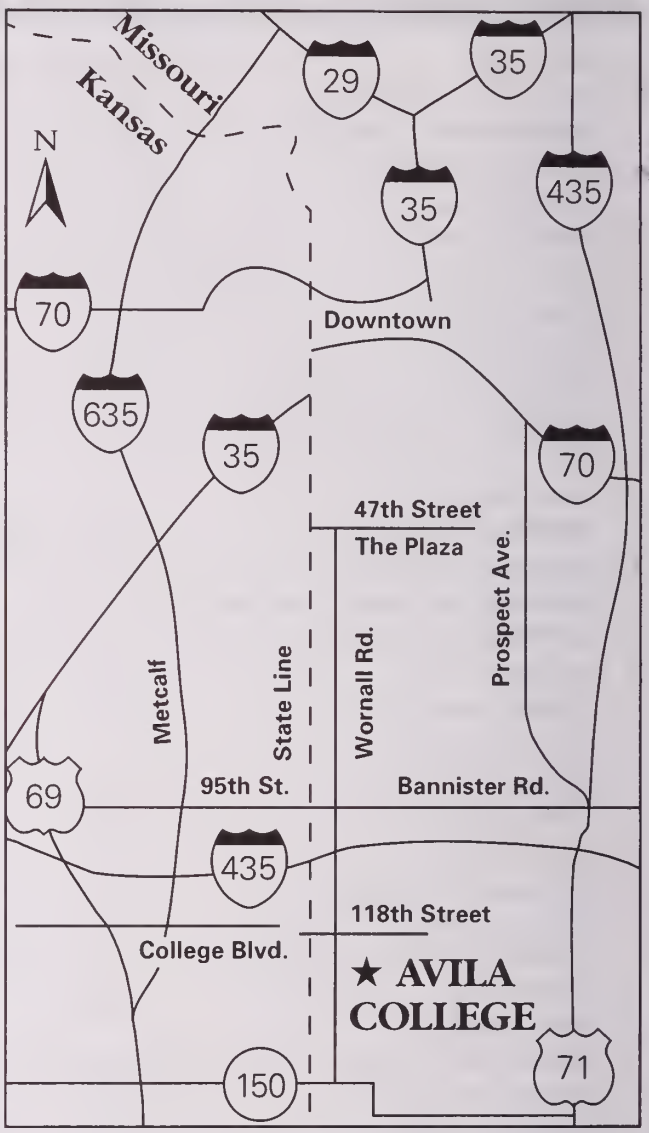
HOW TO GET TO AVILA COLLEGE



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